

**NOTICE OF TORT CLAIM**

**OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG) – MUNICIPAL LIABILITY PROTECTION PLAN**

**A. CLAIMANT REPORT**

To the \_\_\_\_\_  
Public entity you are filing the claim against.

**PLEASE PRINT OR TYPE AND SIGN**

**IMPORTANT NOTICE:** This notice will be sent to OMAG Claims Dept. for investigation. You may expect them to contact you.

CLAIMANT(S) \_\_\_\_\_ CLAIMANT(S) SOCIAL SECURITY NO. \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CLAIMANT(S) DATE OF BIRTH \_\_\_\_\_ Circle: M F  
PHONE: HOME ( ) \_\_\_\_\_ BUS. ( ) \_\_\_\_\_

- (Exact Date Required) (Continue on another sheet if needed for any information requested)
- DATE AND TIME OF INCIDENT \_\_\_\_\_ ( ) a.m. ( ) p.m.
  - LOCATION OF INCIDENT \_\_\_\_\_
  - DESCRIBE INCIDENT \_\_\_\_\_

**4. LIST ALL PERSONS AND/OR PROPERTY FOR WHICH YOU ARE CLAIMING DAMAGES:**

**BODILY INJURY: WAS CLAIMANT INJURED? YES \_\_\_ NO \_\_\_** If yes, complete this section

Describe injury \_\_\_\_\_

WERE YOU ON THE JOB AT THE TIME OF INJURY? YES \_\_\_ NO \_\_\_ If so, please provide Employer info.

Employer's Name _____	Address _____	Phone _____
	ALL MEDICAL BILLS (attach copies)	\$ _____
	LIST OTHER DAMAGES CLAIMED	\$ _____

**MEDICARE/MEDICAID/SOCIAL SECURITY DISABILITY:**

Is there any Social Security Disability involvement \_\_\_ Yes \_\_\_ No

Has any medical bill been paid or will be paid by Medicare/Medicaid? \_\_\_ Yes \_\_\_ No. If so, list Medicare/Medicaid Number. Medicare/Medicaid Number \_\_\_\_\_

If the City is responsible for such bills, the City must report any settlement to Medicare/Medicaid.

I understand that the information requested is to assist the requesting insurance information arrangement to accurately coordinate benefits with Medicare/Medicaid and to meet its mandatory reporting obligation under Medicare Secondary Payer Act 42 U.S.C§1395y.

Medicare/Medicaid Beneficiary Name (please print) \_\_\_\_\_ Medicare/Medicaid Beneficiary Name Signature \_\_\_\_\_

**PROPERTY DAMAGE:** Proof that you are the owner of the vehicle or property allegedly damaged as specified in your claim will be required.

VEHICLE YEAR \_\_\_\_\_ MAKE \_\_\_\_\_ MODEL \_\_\_\_\_

**NOTE: If damage is to a vehicle, a photocopy of your motor vehicle title is required.**

IF NOT A VEHICLE, DESCRIBE PROPERTY AND LOSS \_\_\_\_\_

PROPERTY DAMAGE (Attach repair bills or estimates if available) \$ \_\_\_\_\_

LIST OTHER DAMAGES CLAIMED \$ \_\_\_\_\_

5. NAME OF YOUR INSURANCE CO. _____	POLICY NO. _____	AMOUNT CLAIMED \$ _____	AMOUNT RECEIVED \$ _____
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**6. The names of any witnesses known to you:**

Name \_\_\_\_\_ Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_ Phone Number \_\_\_\_\_

STATE THE EXACT AMOUNT OF COMPENSATION YOU WOULD ACCEPT AS FULL SETTLEMENT ON THIS CLAIM.

TOTAL CLAIM..... \$ \_\_\_\_\_

SIGNATURE(S) \_\_\_\_\_

DATE \_\_\_\_\_

CONTINUE ON THE BACK

**B. THIS SECTION IS FOR USE BY THE PUBLIC ENTITY WHICH RECEIVES THE CLAIM**

To inquire about this claim you may write to OMAG Claims Dept. or call 1-800-234-9461; or in Edmond call 657-1400

This Notice of Tort Claim was received by \_\_\_\_\_

(Title) \_\_\_\_\_, on \_\_\_\_\_, 20\_\_\_\_

For further information on this claim contact \_\_\_\_\_

(Title) \_\_\_\_\_, by telephone at ( \_\_\_\_\_ ) \_\_\_\_\_

The following reports, statements or other documentation, which support our understanding of the facts relating to claim, are attached:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Persons who have knowledge of the circumstances surrounding this claim are:

	<u>Name</u>	<u>Title/Position</u>	<u>Telephone</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

Submitted by: \_\_\_\_\_ Date \_\_\_\_\_, 20\_\_\_\_

Title: \_\_\_\_\_

**AFTER THE PUBLIC ENTITY HAS RECEIVED THIS CLAIM, PLEASE PROVIDE INFORMATION REQUESTED ABOVE AND IMMEDIATELY SEND TO:**

**OMAG Claims Dept.  
3650 S. Boulevard  
Edmond, OK 73013-5581  
Fax (405) 657-1401**