

City of Bixby City Council Work Session Meeting Minutes

**Dawes Conference Room
113 W Dawes, Bixby, OK 74008
September 13, 2021 5:00 P.M.**

The Special Work Session agenda for the regularly scheduled meeting of the City of Bixby was posted on the bulletin board at City Hall, 116 W. Needles Avenue, Bixby, Oklahoma on September 10th 2021 on or before 5:00 p.m.

Mayor Guthrie called the meeting to order at 5:00 p.m. City Clerk Yvonne Adams called the roll and all members were present.

Members Present

Guthrie
Blair
Girard
Crawford
Founds

Staff Present

Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, Finance Dir.
Carolyn Back, Dev. Serv. Dir.
Bryan Toney, Information Officer
John Wood, Parks Director
Yvonne Adams, City Clerk

Mayor Guthrie said item #1 on the Work Session agenda is:

Discuss sales tax incentive proposal for Downtown coffee shop.

Presented by: Lee & Kelley Churchill

This item was brought before council to discuss the sales tax incentive proposal for a Downtown coffee shop, City Manager Jared Cottle introduced Lee & Kelley Churchill to council. The CopperKey Coffee House is the name of the business that is investing in the growth and economy of the Downtown River District, the Churchill's gave council some background on their experience in the industry and have own a coffee shop in Jenks and wanted to build in Bixby. They are proposing a \$0.01 rebate for every \$0.035 that the City of Bixby receives in Sales Tax Revenue, the plan is to have eight to twelve jobs created and to their knowledge they will be the only brick and mortar coffee roaster in Bixby and will have the first built out covered patio seating in downtown.

Discussion continued.

No action taken.

Mayor Guthrie said item #2 on the Work Session agenda is:

Discussion and presentation of Bixby Historical Society Master Plan.

Presented by: Victoria Oltmann & Jerry Ferrar

This item was brought before council with a presentation to let council review what their plans a renovation and what that would look like. Jerry Ferrar explained in details about what the Historical Society mission is and what they wanted to develop on the property for locals, tourist and the community for an attraction in the area, Jerry continue to give a brief overview of this site plan and what the finished proposed project would look like.

Discussion continued.

No action taken

Mayor Guthrie said item #3 on the Work Session agenda is:

Discussion and presentation of updated Development Services fee schedule.

Presented by: Carolyn Back

This item was brought back for council's review of the past information that was given to them by the Development Services Director Carolyn Back from a previous meeting to get more feedback on the proposed fee comparison from INCOG and Broken Arrow.

Discussion continued.

No action taken.

Adjournment was called at 5:54 p.m.

Mayor

Attest

City Clerk