

# City of Bixby City Council Meeting Minutes

## SPECIAL MEETING

**Loews Kansas City Hotel  
1515 Wyandotte Street  
Kansas City, MO 64108**

**Friday July 30, 2021, 1:00 p.m. and Saturday July 31, 2021, 10:30 a.m.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on July 28<sup>th</sup> on or before 1:00 p.m.

Mayor Guthrie called the meeting to order at 1:27 pm.

City Clerk Yvonne Adams called the roll and all members were present, except Councilor Crawford.

### **Members Present**

Guthrie  
Blair  
Founds  
Girard

### **Staff Present**

Jared Cottle, City Manager  
Bea Aamodt, Public Works  
Charles Barnes, Finance Dir.  
Carolyn Back, Development Serv. Dir.  
Andy Choate, Assist Police Chief  
Joey Wiedel, Fire Chief  
John Wood, Parks Dir.  
Yvonne Adams, City Clerk

Mayor Guthrie wanted to thank Council and Staff for making this trip to continue the work for making The City of Bixby better.

### **Mayor Guthrie said item #1 on the Regular Agenda is:**

Discussions on organizational goals, project updates, infrastructure needs, strategic planning.

Presented by: Jared Cottle

City Manager Jared Cottle stated that everything that is happening downtown is through these meeting. Jared wanted to go thought a list on the Council Retreat Itinerary and

provided a tour packet that put together like the other cities from Bentonville, Dallas that was toured to get ideas for our city. Information Office Bryan Toney gave a brief overview of the tour guide and some of the cities historical sites.

Jared gave council project proprieties and updates on 111 Cabaniss and CM Delivery, as these items were presented, council had some suggestions on the proposed projects priorities for these plans.

Discussion continued.

City Manager Jared Cottle gave council an outline for discussion on Fire Department starting with the 2021 Bond Series-New station, Leonard Station, Ambulance Service-Staffing & Training Updates Fire Chief Joey Wiedel gave council his a brief overview of the design of the fire station project and identifying land options and additional information about the Ambulance Services regarding staffing and training with cost including in the fire station project total.

Discussion continued.

Recessed 2:22 pm

Reconvened 2:39 pm

Fire Chief Joey Wiedel gave council some information on their incidents/calls and operations form 2018-2021. Joey continued his discussion the EMS respond information on this new addition to the fire department. Also with details on the EMS study concerning cost of two ambulance, medical supplies, average charge, Life ride, outside city Limits and looking at a 3<sup>rd</sup> party for billing, in additions he gave updates on the Leonard Fire station and recommendations for the future.

Recess 3:43 pm

Reconvened 4:07 pm

Jared Cottle gave council a brief background on Streets & Drainage in regards to CIRP Program, 2021 Bond Series-Project Priorities, North Bixby Drainage and South Bixby Drainage. Public Works Director Bea Aamodt discussed the CIRP Program giving council a map to overview for the discussion. Bea stated that in 2015 a study was done of pavements for residential roads for taking care of the roads in older neighborhood with concrete and asphalt pavement these will be in the north and south rehabilitations.

Discussion continued.

Public Works Director Bea Aamodt and City Manager Jared gave council updates on 2021 Bond Series Project Priorities regarding transportation such as 131<sup>st</sup> Memorial to Mingo, 131<sup>st</sup> Mingo to Garnett, 116<sup>st</sup> Memorial to Central Intermediate and Mingo Road 101<sup>st</sup> to 111<sup>th</sup>. Jared gave council overview of North Bixby Drainage and South Bixby Drainage projects.

Discussion Continued

Recess 6:08 pm  
Reconvened 7:06 pm

Public Works Director Bea Aamodt gave council and updated Schedule for completion on the Bixby Water Reclamation Facility regarding equipment installation, start up, SCADA Integration, Begin Plan Operations, North Lagoon Sludge Remove and Fill in Lagoons.

Discussion continued.

Parks Director John Wood gave council updates on Parks & Trails regarding 2021 Bond Series-Parks, also was given a map of the Master Plan regarding his topic for council to review. John also discussed Keas fields, Moore Field and user group priority list with more of an update on the Master plan identifying areas for more parking space.

Discussion continued.

Recess 8:35 pm  
Reconvened 8:47 pm

Assistant Police Chief Andy Choate gave council updates and overviews of the Gun Range, City Hall Renovations, and Body Cameras. Andy continued his discussion regarding the gun range with a map to give council more added details, including the new Renovations on City Hall for the dispatch area. Andy continued his discussion for future body worn cameras with a list of Pros' and Con's regarding this subject, with much discussion council asked Andy to do more research and bring back for more discussion.

Discussion continued.

Developmental Services Director Carolyn Back gave council information regarding, Zoning Code and Subdivision Regulations with updated version on Planning Zoning Codes. Carolyn stated that there are good tools in the planner's toolbox regarding the 2018 Comprehensive Plan, 2020 Downtown Overlay Design Standards, 2002 Corridor Appearance Ordinance, 2002 Central Business District Ordinance and 2019 Medical Marijuana Ordinance. Carolyn continued stated that 1974 City of Bixby Zoning Code and 2002 City of Bixby Subdivision Regulations need updated with an investment estimate given to council.

Recess 10:01 p.m.

Reconvened 10:40 am 7-31-21

**Mayor Guthrie said on Item #2 on the Regular Agenda is:**

Bond projects, Downtown River projects, Downtown River development, and economic development.

Presented by: Jared Cottle

City Manager Jared Cottle gave council some updated on the East Fry Creek Trail paving of the trails with a plan sheets for the their review, also that was reviewed was construction estimates for roadway, bridge, traffic, staking, with construction cost for the project. Council continued to discuss this with Jared in more details.

Discussion continued.

City Manager Jared Cottle updates of the AR River Bridge with a presentation and maps for their review regarding this item with added discussion from council.

Discussion continued.

Recess 11:14 am  
Reconvene 11:25 am

City Manager Jared Cottle stated that he wanted to discuss the Public Safety District and EMS Districts to give council some update and concerns regarding the EMS Public Safety Districts. Council was given an Ambulance Services Funding Analysis to review for comments or concerns. This Analysis gave information on Municipal Boundary Footprint, School Boundary Footprint, and Monthly Tax Impact on Households, Public Safety Protection District and Ambulance Service Fee for discussion with input for Finance Director Charles Barnes and Fire Chief Joey Wiedel.

Discussion continued.

Recess 12:47 pm  
Reconvene 1:42 pm

City Manager Jared Cottle gave council some background information with input for Information Office Bryan Toney on the MyGov Permitting and Licensing Program explaining with a presentation of what to expect with the City of Bixby Business Licenses, Rural Fire Memberships, Water Department Application and any Commercial Trade Permits plus Planning & Zoning Permits for the upcoming future.

Discussion continued.

City Manager Jared Cottle gave council some updates on Strategic Planning-Community & Economic Development, also discussed was Food Truck Permitting/Licensing Program, City Park Alcohol policy, Regulation for scooter, motorized bicycles, Downtown Façade Program updates, Sidewalk & Carry-out Easement Program, Mural and City Council Agenda Packets. Jared gave more overview and background information regarding these items in details with feedback from council.

Discussion continued.

Adjournment was called at 5:00 p.m.

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Mayor

Attest

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City Clerk

