

# **City of Bixby City Council Meeting Minutes**

**City Hall Municipal Building  
116 W Needles, Bixby, OK 74008**

**July 12<sup>th</sup>, 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on June 25 on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:07 pm.

City Clerk Yvonne Adams called the roll and all members were present, except Councilor Girard.

## **Members Present**

Guthrie  
Blair  
Crawford  
Founds

## **Staff Present**

Jared Cottle, City Manager  
Phil Frazier, City Attorney  
Charles Barnes, Finance Dir.  
Bea Aamodt, Public Works  
Andy Choate, Assist Police Chief  
Yvonne Adams, City Clerk

## **Pledge of Allegiance**

## **Invocation was given by Phil Frazier**

## **Mayor Guthrie said Item #1 on the Consent Agenda is:**

### **City Clerks Report**

Consider and approve:

- a) Minutes of the City Council Regular meeting minutes dated 06/28/21.
- b) Minutes for the City Council meeting dated 06/28/21.
- c) Discuss and/or take action on request for Tier One (1) event status for 94.1 KXOJ Family Concert at Charley Young Event Park on August 6<sup>th</sup>, 2021.
- d) Discuss and/or approve IT services contract with Sharris Technologies for supplemental IT support.

- e) Approve Professional Services Agreement with Municipal Finance Services, Inc.
- f) Discuss and/or take action on purchasing unleaded gasoline for \$25,000.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

The first item to come before the council meeting was the Consent Agenda. Vice Mayor Blair asked to pull item “c” for discussion. Public Information Officer Bryan Toney gave council some detail regarding item “c”.

Mayor Guthrie asked for a motion on the Consent. Vice Mayor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Crawford, Founds, Guthrie.

No: None.

### **Mayor Guthrie said item #1 on the Regular Agenda is:**

Discussion and possible action to adopt, amend, reject, or defer a resolution relating to \$7,500,000 general obligation bonds, series 2021; fixing the amount of bonds to mature each year, fixing the time and place the bonds are to be sold, and authorizing the clerk to give notice of said sale as required by law.

Presented by: Charles Barnes

Others that spoke: John Widman Hilborne and Weidman

This item was brought to council for possible action to adopt amend, reject or defer a resolution for general obligation bonds. Finance Director Charles Barnes gave council details of what this bond would be used for and asked for council’s approval.

Discussion continued.

Mayor Guthrie asked for a motion on item #1. Councilor Crawford made motion to approve, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Crawford, Blair, Founds, Guthrie.  
No: None.

**Mayor Guthrie said on Item #2 on the Regular Agenda is:**

Consider, discuss, and approve Ordinance Number 2343, Bixby Easement Closure (Bxec) number 21.03 *LABOUFF*. An easement closure of a utility easement in the rear yard of a property located in Section 25 Township 18 North Range 13 East in the City of Bixby. Property located at: 10521 South 92<sup>nd</sup> East Circle, Tulsa, Ok 74133 in Legacy Park II Amended.

Presented by: Justin Dowd

This item was brought before council for approval of Ordinance Number 2343 for an Easement Closure located at 10521 South 92<sup>nd</sup> East Circle, Tulsa Ok.

Discussion continued.

Mayor Guthrie asked for a motion on item #2. Vice Mayor Blair made motion to approve, seconded by Founds. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Founds, Crawford, Guthrie.  
No: None.

**Mayor Guthrie said on Item #3 on the Regular Agenda is:**

Request to approve Emergency Clause for Ordinance Number 2343 and waiving second reading thereof.

Presented by: Justin Dowd

Mayor Guthrie asked for a motion on item #3. Councilor Founds made motion to approve, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Founds, Blair, Crawford, Guthrie  
No: None.

**Mayor Guthrie said on Item #4 on the Regular Agenda is:**

Discuss and/or take action on approval of Economic Development Agreement with Bixby Ice Cream Company, LLC.

Presented by: Jared Cottle

This item is for approval for Economic Development Agreement with Bixby Ice Cream Company, LLC. City Manager Jared Cottle stated that we would asked for approval.

Discussion continued.

Mayor Guthrie asked for a motion on item #4. Councilor Founds made motion to approve, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Founds, Blair, Crawford, Guthrie

No: None.

**Mayor Guthrie said on Item #5 on the Regular Agenda is:**

Discuss and/or take action on approval of proceeding with the design, advertising for bids, and establishing proportionate Excess Capacity fees for the South Mingo Interceptor Sewer.

Presented by: Jared Cottle

This item was brought to before council for approval of proceeding with the design, advertising for bids, and establishing proportionate Excess Capacity fees for the South Mingo Interceptor Sewer. City Manager Jared Cottle gave council some background details for their approval.

Discussion continued.

Mayor Guthrie asked for a motion on item #5. Vice Mayor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Crawford, Founds, Guthrie

No: None.

**Mayor Guthrie said on Item #6 on the Regular Agenda is:**

City Manager's Report

- Scheduled all summer series concerts are now Friday and Saturday.
- Red Dirt Rangers July 17<sup>th</sup> 7-9 pm.
- Wand Watkins Band on July 23<sup>rd</sup> 7-9 pm
- Dirt Box Wellers July 30<sup>th</sup> 7-9 pm.

- Full Flava King July 31<sup>st</sup> 7-9 pm
- Harvest Fest July 24<sup>th</sup> 10am-10pm
- KXOJ on August 26<sup>th</sup> 7-9 pm with live broadcast at noon.

**Mayor Guthrie said on Item #7 on the Regular Agenda is:**

New Business

Adjournment was called at 6:22 p.m.

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Mayor

Attest

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City Clerk

# **City of Bixby BPWA Meeting Minutes**

**City Hall Municipal Building  
116 W Needles, Bixby, OK 74008  
June 28 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on July 9<sup>th</sup> on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:22 pm.

City Clerk Yvonne Adams called the roll and all members were present, except Council Girard.

## **Members Present**

**Guthrie  
Blair  
Crawford  
Founds**

## **Staff Present**

**Jared Cottle, City Manager  
Phil Frazier, City Attorney  
Charles Barns, Finance Dir.  
Bea Aamodt, Public Works  
Andy Choate, Assist. Police Chief  
Yvonne Adams, City Clerk**

## **Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:**

### **CITY CLERKS REPORT**

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 06/28/21.
- b) Approve emergency repair to South Main LS; L&L Construction for \$7,304.50.
- c) Approve Purchase Order to purchase plumbing supplies from Core and Main for \$25,000.
- d) Discuss and/or take action on purchasing unleaded gasoline for \$25,000.
- e) Approve purchase Order to purchase plumbing supplies from Utility Supply for \$10,000.
- f) Discuss and/or approve Purchase Orders for FY22 for Sewer and Water Departments as follows:

- **Brentagg for \$60,000**-Disinfection unit's chemicals for North and South Lagoons.
- **Accurate Labs for \$20,000** water-DBP, Lead, Copper, Bac-T Testing.
- **Accurate Labs for \$10,000**-Waste water testing; E. Coli testing.
- **Green Country Testing for \$20,000**-Waste water testing; BOD and TSS.

Mayor Guthrie asked for a motion on the BPWA consent agenda. Vice Mayor Blair made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Founds, Crawford, Guthrie.

No: None.

**Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:**

New Business

There being none.

Adjournment was called at 6:22 p.m.

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MAYOR

ATTEST

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SECRETARY