

Work Session  
Bixby Planning Commission  
Dawes Conference Room  
113 West Dawes, Bixby, Oklahoma 74008  
June 21<sup>st</sup>, 2021, at 5:00pm

Call to Order

JR Donelson, Chairman

Roll Call

Donna Crawford, Secretary

All members present

Work session called to order at 5:10pm

Phil Frazier, City Attorney, presented information regarding the creation of the City Charter and creation of State Statue of the Planning Commission.

Mr. Frazier explained that the Planning Commission has investigative powers and can pass an item to staff to investigate. Once investigation is completed then a vote can be taken.

Mr. Frazier spoke on when during a Planning Commission meeting always indicate the item up for discussion "Let the record show, notice has been given for item ... "

Mr. Frazier also said that we should all have OML's Handbook (latest edition).

Discussion also on Roberts Rules of Order ensued.

Workshop adjourned at 6:04pm