

City of Bixby City Council Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008**

May 24, 2021 6:00 P.M.

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on May 21st on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:06 pm.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

Guthrie
Girard
Blair
Crawford
Founds

Staff Present

Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, Finance Dir.
Bea Aamodt, Public Works
Ike Shirley, Police Chief
John Wood, Parks Director
Carolyn Back, Dev. Service Dir.
Andy Choate, Assist. Police Chief
Yvonne Adams, City Clerk

Pledge of Allegiance

Invocation was given by Phil Frazier

Mayor Guthrie said Item #1 on the Consent Agenda is:

City Clerks Report

Consider and approve:

- a) Minutes of the City Council Regular meeting minutes dated 05/10/21.
- b) Minutes for the City Council meeting dated 05/10/21.
- c) Consider and/or approve 2021-2022 Oklahoma Municipal League service Fees in the amount of \$9,345.02 (City portion).
- d) Consider and/or approve purchase order to Oklahoma Municipal Assurance Group for renewal of City's property insurance in the amount of \$51,787.31 (City portion of total bill).

- e) Consider and/or approve purchase order to Oklahoma Municipal Assurance Group for renewal of City's general liability and automobile insurance in the amount of \$76,337.35 (City's portion of total bill-includes General Fund, Parks and Economic Dev.).
- f) Discuss and/or approve renewal memorandum of Understanding with The Indian Nations Council of Government (INCOG) in the amount of \$4,694.59.
- g) Consider and approve a denial claim for Richard Major from Oklahoma Municipal Assurance Group (OMAG).
- h) Consider and/or approve annual renewal of internal and external work order software package from CivicPlus, Inc. for FY22 in the amount of \$10,500.
- i) Discuss and/or approve advertising for bids for 2021 Water System Improvements-Mingo Water Storage Tank Rehabilitation.
- j) Discuss and/or approve Agreement with Graver, LLC to design the repair of Bridges #167 and #168. The proposed design and construction services fee is a lump sum, not to exceed amount of \$54,100.
- k) Acknowledge receipt of Permit No. SL000072210160, Facility No S-20438, First Baptist Church, Bixby Sanitary Sewer.
- l) Acknowledge receipt of Permit No. WL000072210161, Facility No 3007243, First Baptist Church Waterline.
- m) Harris Corporation as a sole source vendor pursuant to (Purchasing Ordinance No. 2121, 2-4-8) for (Harris XL 200 Portable Radios and Operating Equipment) for Fire Department not to exceed \$12573.40 funding from 2020-2021 General Budget.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

The first item to come before the council meeting was the Consent Agenda. Councilor Girard asked to pull items "k & "l, and will recuses himself and ask for a separate vote.

Mayor Guthrie asked for a motion on the Consent Agenda with the exception of items “k & “l. Vice Mayor Blair made motion to approve for the exception of items “k & “l. seconded by Councilor Crawford. the vote was taken with the following results:

Carried 5-0

Yes: Blair, Crawford, Girard, Founds, Guthrie.

No: None.

Councilor Girard recused himself for these items.

Items K & L

Mayor Guthrie asked for a motion on item’s “k &”l. Vice Mayor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Crawford, Founds, Guthrie.

No: No.

Councilor Girard enter back into the council chambers.

Mayor Guthrie said item #1 on the Regular Agenda is:

Public hearing to receive input on the FY-22 Budget.

Presented by: Charles Barnes

This item will be continued.

Mayor Guthrie said on Item #2 on the Regular Agenda is:

Consider and take action on enacting Ordinance No. 2337, Repealing Chapter 5, Sections 5-5E-3A, B & C, and amending Chapter 5, Section 5-5E-3H and Chapter 5, Section 5-5E-3J of the Bixby City Code, Weapons and Firearms.

Presented by: Phil Frazier

Others that spoke: Chad Bland 15606 S Harvard

Mr. Bland has some concerns in the wording regarding the Weapons and Firearms Ordinance.

Discussion continued.

This item was continued.

Mayor Guthrie said on Item #3 on the Regular Agenda is:

Consider and take action on declaring and emergency enacting Ordinance No. 2337, such action being for the protection of the public safety, health, and welfare.

Presented by: Phil Frazier

This item was continued.

Mayor Guthrie said on Item #4 on the Regular Agenda is:

Request to approve Ordinance Number 2339 approving the Petition for Annexation filed by Rowan Grove, LLC, for a tract of land situated in the south half of the northeast quarter of the northwest quarter (S/2 NE/4 NW/4) and the south half of Government Lot 1 (S/2 Lot 1) and the north half of the north half of the south half of the northwest quarter (N/2 N/2 S/2 NW/4) of Section Seven (7), Township Seventeen (17) North, Range fourteen (14) East, of the Indian Base and Meridian, Tulsa County, State of Oklahoma, According to the United States Government survey thereof. Located in the general vicinity South and East of the Southeast corner of East 131st Street and South Mingo Road.

Presented by: Carolyn Back

This item is for the approval of Ordinance Number 2339 regarding a Petition for Annexation filed by Rowan Grove, Developments Services Director Carolyn Back gave background information and asked for approval.

Mayor Guthrie asked for a motion on item 4. Councilor Crawford made motion to approve, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried 4-1

Yes: Crawford, Blair, Founds, Guthrie.

No: Girard.

Mayor Guthrie said on Item #5 on the Regular Agenda is:

Request to approve Emergency Clause for Ordinance Number 2339 after having had a second reading.

Presented by: Carolyn Back

Mayor Guthrie asked for a motion on item #5. Councilor Crawford made motion to approve, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried 4-1

Yes: Crawford, Blair, Found, Guthrie.

No: Girard.

Mayor Guthrie said on Item #6 on the Regular Agenda is:

Request to approve Ordinance Number 2338 approving the Petition for Annexation filed by 151 Bixby LLC, for two tracts of land that is part of the south half of the northwest quarter (S/2 NW/4) of Section Seven (7), Township Seventeen (17) North, Range fourteen (14) East, of the Indian Meridian, Tulsa County, State of Oklahoma, According to the United States Government survey thereof. Located in the general vicinity South and East of the Southeast corner of East 131st Street and South Mingo Road.

Presented by: Carolyn Back

This item is regarding approval of an Ordinance for Petition for Annexation filed by 151 Bixby LLC, Development Director Carolyn Back gave council some background information and asked for approval .

Mayor Guthrie asked to approve item #6. Councilor Crawford made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 4-1

Yes: Crawford, Founds, Blair, Guthrie.

No: Girard.

Mayor Guthrie said on Item #7 on the Regular Agenda is:

Request to approve Emergency Clause for Ordinance Number 2338 after having had a second reading

Presented by: Carolyn Back

Mayor Guthrie asked for a motion on item #7. Councilor Founds made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Founds, Crawford, Girard, Blair, Guthrie.

No: None.

Mayor Guthrie said on Item #8 on the Regular Agenda is:

Consider, discuss, and approve BXZO-21.03 a Rezone of 4.72 Acres (+/-) from Agriculture (AG) to Commercial Shopping (CS) located on the Southeast corner of East 141st Street South and South Lewis Avenue, Bixby, OK.

Presented by: Carolyn Back

Others that spoke: Jason Mohler AAB Engineering, Sand Springs, Dana Greer 13628 S. Dennis Widouski 13611 S 18th Pl, Keith Robertson 14573 S. Lewis, Cora Goodrich 14446 S. Florence Ave, Melissa Robertson 14575 S. Lewis

This item is to consider approval of a rezones on the southeast corner of East 141st Street South and South Lewis Avenue. Development Services Director Carolyn Back gave council background information regarding this proposed rezoning.

Public comments were given.

Discussion continued.

Mayor Guthrie asked for a motion on item #8. Councilor Founds made motion to approve, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried 4-1

Yes: Founds, Blair, Girard Guthrie

No: Crawford

Mayor Guthrie said on Item #9 on the Regular Agenda is:

Consider, discuss, and approve BXZO-21.04 a Rezone of 156.66 Acres (+/-) from Agriculture (AG) to Residential Single-Family (RS-3) located on the Southeast corner of East 141st Street South and South Lewis Avenue, Bixby, OK.

Presented by: Carolyn Back

Others that spoke: Jason Mohler AAB Engineering, Zack Holland Homes by Taber 305 W Memorial, Keith Robertson 14573 S. Lewis, Kane Berene 14009 S. 18th St, Dan Stehl 13803 S. 19th Ct, Jeremy Johnson 14753 S. Lewis Ave, Chris Loney 1717 E. 140th Place South, Cora Goodrich 14446 S. Florence Ave, Melissa Robertson 14573 S. Lewis, Jennifer Pardue 14432 S. Florence Ave, Kevin Hogle 1721 E. 136th Pl South, Dennis Widouski 13611 S. 18th Pl, Dana Greer 13628 S. 18 Pl, Robert Morris 1720 E. 138th Pl S, Cale Brennen 3140 E 143rd St Pl., Alan Betchan AAB Engineering.

This item is for approval for Rezone to RS-3 located on the Southeast corner of East 141st Street South and South Lewis Avenue. Jason Mohler gave more details on the concerns and questions from council.

Discussion continued.

Public comments were given.

Mayor Guthrie asked for a motion on items 9-10 to continue. Vice Mayor Blair made motion to continue items 9-10, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Crawford, Girard, Founds Guthrie.

No: None.

Mayor Guthrie said on Item #10 on the Regular Agenda is:

Consider, discuss, and approve BXPUD-21.04 a Planned Unit Development (PUD) to allow for a Commercial and Single-Family Residential Development located on the Southeast corner of East 141st Street South and South Lewis Avenue, Bixby, OK.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie asked to recess at 8:45 p.m.

Mayor Guthrie reconvened at 8:54 p.m.

Mayor Guthrie said on Item #11 on the Regular Agenda is:

Consider, discuss, and approve BXZO-21.05 a Rezone of 10.7154 Acres (+/-) from Agriculture (AG) to Commercial Shopping (CS) located 610 feet East of South Memorial Drive at East 126th Place.

Presented by: Carolyn Back

Other that spoke: Jack Taber 9810 E. 42nd St., Beverly Molnar 8535 E. 126th Pl S.

Councilor Girard left the council chambers.

This item is in regard to rezone from Agriculture to Commercial Shopping and Planning Commission recommended approval to a rezone with a condition with Development Services Director Carolyn Back giving details of the conditions.

Discussion continued.

Mayor Guthrie asked for a motion on item #11. Councilor Crawford made motion to approve, seconded by councilor Founds. The vote was taken with the following results:

Carried 4-0

Yes: Crawford, Founds, Blair, Guthrie

No: None.

Councilor Girard entered the council chambers.

Mayor Guthrie said on Item #12 on the Regular Agenda is:

Consider, discuss, and approve BXSUP-21.03 a Specific Use Permit requested for a Nursing Home use which is allowed in a CS zoned district with an approved Specific Use Permit located 610 feet East of South Memorial Drive at East 126th Place.

Presented by: Carolyn Back

This item will be continued.

Mayor Guthrie recused from this items 13-14.

Vice Mayor Blair said on Item #13 on the Regular Agenda is:

Consider, discuss, and approve BXZO-21.07 a Rezone of 0.82 Acres (+/-) from Agriculture (AG) and Residential Multi-Family (RM-3) to Commercial General (CG) located on the Northeast corner of East 134th Street and South Memorial Drive.

Presented by: Carolyn Back

This item is to consider and approve a Rezone located on the Northeast corner of East 134th Street and South Memorial Drive.

Vice Mayor Blair asked for a motion on item #13. Councilor Founds made motion to approve, seconded by Councilor Girard. The vote was taken with the following results;

Carried 4-0

Yes: Founds, Girard, Crawford, Blair.

No: None.

Vice Mayor Blair said on Item #14 on the Regular Agenda is:

Consider, discuss, and approve BXPT-21.05 a Preliminary Plat for 35,540.2 SF / 0.82 Acres, Lot 1, Block 1, Domino's Bixby) located on the Northeast corner of East 134th Street and South Memorial Drive.

Presented by: Carolyn Back

Vice Mayor Blair asked for a motion on item #14/ Councilor Girard made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Girard, Crawford, Founds, Blair.

No: None.

Mayor Guthrie entered back into the council chambers.

Mayor Guthrie said on Item #15 on the Regular Agenda is:

City Managers' Report

- Gambler Crit Series June 3rd 4-10 p.m. @Charley Young Event Park.
- Food Truck for Kids June 3rd 5-8pm. @ Charley Young Event Park.
- The Market at Bixby June 10th @Charley Young Event Park.
- Green Corn Festival June 24th-25th @ Charley Young Event Park.
- Green Corn Parade June 26th 10:30 am

Mayor Guthrie said on Item #16 on the Regular Agenda is:

New Business

Adjournment was called at 9:54 p.m.

Mayor

Attest

City Clerk

City of Bixby BPWA Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008**

May 24 2021 6:00 P.M.

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on May 21st on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 9:54 pm.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Guthrie
Girard
Crawford
Blair
Founds**

Staff Present

**Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barns, Finance Dir.
Ike Shirley, Police Chief
Bea Aamodt, Public Works
John Wood, Parks Director
Carolyn Back, Dev. Serv. Dir.
Andy Choate, Assist. Police Chief
Yvonne Adams, City Clerk**

Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 05/10/21.
- b) Consider and/or approve 2021-2022 Oklahoma Municipal League service Fees in the amount of \$9,345.02 (BPWA portion).
- c) Consider and/or approve purchase order to Oklahoma Municipal Assurance Group for renewal of City's property insurance in the amount of \$33,958.69 (BPWA's portion of total bill).
- d) Consider and/or approve purchase order to Oklahoma Municipal Assurance Group for renewal of City's general liability and automobile insurance in the amount of \$21,727.65 (BPWA's portion of total bill).

- e) Discuss and/or take action on dedicating Utility Easements to Oklahoma Gas and Electric Company for the purpose of supplying electrical service to the Bixby Water Reclamation Facility (WWTP).

Mayor Guthrie asked for a motion on the BPWA consent agenda. Vice Mayor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Crawford, Girard, Founds, Guthrie.

No: None.

Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:

Consider and/or approve FY22 Budget including budget resolution.

Presented by: Charles Barnes

This item was continued.

Mayor Guthrie said on Item #2 on the Regular BPWA agenda is:

New Business

There being none.

Adjournment was called at 9:54 p.m.

MAYOR

ATTEST

CITY CLERK