

# **City of Bixby City Council Meeting Minutes**

**City Hall Municipal Building  
116 W Needles, Bixby, OK 74008**

**May 10, 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on May 7<sup>th</sup> on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:06 pm.

City Clerk Yvonne Adams called the roll and all members were present.

## **Members Present**

Guthrie  
Girard  
Blair  
Crawford  
Founds

## **Staff Present**

Jared Cottle, City Manager  
Phil Frazier, City Attorney  
Charles Barnes, Finance Dir.  
Bea Aamodt, Public Works  
Ike Shirley, Police Chief  
John Wood, Parks Director  
Carolyn Back, Dev. Service Dir.  
Yvonne Adams, City Clerk

## **Pledge of Allegiance**

## **Invocation was given by Phil Frazier**

## **Mayor Guthrie said Item #1 on the Consent Agenda is:**

### **City Clerks Report**

Consider and approve:

- a) Minutes of the City Council Regular meeting minutes dated 04/26/21.
- b) Minutes for the City Council meeting dated 04/26/21.
- c) Resolution No. 2021-11, providing for the annual renewal ratification and reaffirmation, in Fiscal Year 2021-2022, of a certain Security Agreement between the City of Bixby and the Bixby Public Works Authority, dated November 30, 2017.
- d) Consider and/or approve to purchase one (1) LifePak 15's from Heartland AED Incorporated in the amount of \$24,041.00.

- e) Discuss and/or approve the purchase of two (2) Flir K65 Thermal Imaging Cameras from MSC Industrial Direct not to exceed \$10,990.00.
- f) Consider and/or approve to purchase eight (8) sets of wildland firefighting gear from CASCO Industries in the amount of \$9,309.00.
- g) Approve final acceptance of the Downtown River District Phase 1-North River Access Project and a final contract amount of \$836,373.90.
- h) Approve replacement of the transfer switch for the generator at the 131<sup>st</sup> Lift Station (West Main); cost was \$12,917.
- i) Acknowledge receipt of Permit No. WL000072210313, Facility No 3007243, Bixby Village Potable Water Line Extension.
- j) Acknowledge receipt of Permit No. SL000072210314, Facility No S-20407, Bixby Village.
- k) Discuss and/or take action on adopting FY2021 Supplemental Surface Transportation Program Project Resolutions and authorizing Application for FY2021 STP Program Funds for various projects.
- l) Consider and/or approve a Waiver of Park Rental Fee(s) required for Charley Young Event Park related to Special Event Permit to Gambler Crits Race Series.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

The first item to come before the council meeting was the Consent Agenda. Vice Mayor Blair asked for some clarifications on items “g”, “i”, “k” and “l”. Discussion and clarification were given by staff concerning these items. Joshua Bradley spoke on regarding item “L”, Council approved no fees with BOC on May 30 and \$200 park fees for the events in June and establish fees for the next season.

Mayor Guthrie asked for a motion on the Consent Agenda. Councilor Girard made motion to approve seconded by Councilor Founds. the vote was taken with the following results:

Carried 5-0

Yes: Girard, Founds, Crawford, Blair, Guthrie.

No: None.

**Mayor Guthrie said item #1 on the Regular Agenda is:**

Public hearing to receive input on the FY-22 Budget.

Presented by: Charles Barnes

This item is regarding Public hearing to receive input on the FY-22 Budget. Charles presented his screen for council and public viewing, a detail review was given for any input by council or public. Charles stated that there is a place on the website to submit any question or concerns. That concludes the public hearing.

**Mayor Guthrie said on Item #2 on the Regular Agenda is:**

Discuss and/or take action on awarding contract to Envision Civil Contractors, LLC for South Bixby Drainage Phase II.; Envision Civil Contractors, LLC submitted the lowest and best bid of \$621,501.90.

Presented by: Bea Aamodt

This item is in regard to the awarding contract to Envision Civil Contractors, LLC the South Bixby Drainage Phase II. Bea read the submitted bids and would like to award the contract to Envision Civil Contractors for this project.

Discussion continued.

Mayor Guthrie asked for a motion on item #2. Councilor Girard made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Crawford, Founds, Blair, Guthrie.

No: None.

**Mayor Guthrie said on Item #3 on the Regular Agenda is:**

Discuss and/or take action on awarding contract to Ira M. Green Construction for the White Hawk Basin Sewer Interceptor; Ira M. Green Construction submitted the lowest and best bid of \$1,074,454.00.

Presented by: Bea Aamodt

This item is in regarding awarding contract to Ira M. Green Construction for the White Hawk Basin Sewer Interceptor. Bea read the submitted bids and would like to award the bid to Ira M. Green Construction.

Discussion continued.

Mayor Guthrie asked for a motion for item #3. Councilor Girard made motion to approve, seconded by Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Crawford, Founds, Blair, Guthrie.

No: None.

**Mayor Guthrie said on Item #4 on the Regular Agenda is:**

Discuss and/or take action on Sign License Agreement with Encore MF Tulsa, LLC.

Presented by: Jared Cottle

This item is to take action on Sign License Agreement with Encore MF Tulsa, LLC. This agreement was done 2014 for installation of a sign within the 126<sup>th</sup> & Memorial right-of-way for the benefit of the Encore Apartment complex. This sign is on the north side of 126<sup>th</sup>, adjacent to the commercial development owned by Memorial Real Estate Investment, LLC who have submitted a request for removal of the sign in accordance with paragraph's 1 and 2 of the agreement.

Discussion continued.

Mayor Guthrie asked for a motion on item 4. Councilor Founds made motion to approve to end the agreement, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Founds, Crawford, Girard, Blair, Guthrie.

No: None.

Recess at 7:20 p.m.

Reconvene at 7:26 p.m.

**Mayor Guthrie said on Item #5 on the Regular Agenda is:**

City Manager's Report

- The Market @Bixby May 13, 27, & June 10<sup>th</sup> 3:pm. -7pm. Charley Young Event Park.
- Fishing Derby May 15 8am-Noon @Bixhoma Lake.
- A Day with the Bixby Bands Mayo 15<sup>th</sup> 1pm. To 6pm. Charley Young Event Park.
- Tulsa Walking Club May 15. 7:30am to 3pm @Washington Irving Park.
- Gambler Crit Series May 20<sup>th</sup> 4pm-10pm Downtown Bixby.
- Food Trucks for Kinds May 20<sup>th</sup> 5pm-8pm Downtown Bixby.
- Gambler Crit Series June 30<sup>th</sup> 4pm-1pm Downtown Bixby.
- Green Corn Festival June 24<sup>th</sup>, 25<sup>th</sup> and 26<sup>th</sup> @Charley Young Event Park.
- Green Corn Parade June 26<sup>th</sup> 10:30 am.

**Mayor Guthrie said on Item #6 on the Regular Agenda is:**

New Business

Adjournment was called at 7:29 p.m.

Attest

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Mayor

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City Clerk

# **City of Bixby BPWA Meeting Minutes**

**City Hall Municipal Building  
116 W Needles, Bixby, OK 74008  
May 10, 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on May 7<sup>th</sup> on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 7:20 pm.

City Clerk Yvonne Adams called the roll and all members were present.

## **Members Present**

**Guthrie  
Girard  
Crawford  
Blair  
Founds**

## **Staff Present**

**Jared Cottle, City Manager  
Phil Frazier, City Attorney  
Charles Barns, Finance Dir.  
Ike Shirley, Police Chief  
Bea Aamodt, Public Works  
John Wood, Parks Director  
Carolyn Back, Dev. Serv. Dir.  
Yvonne Adams, City Clerk**

**Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:**

## **CITY CLERKS REPORT**

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 04/26/21.

Mayor Guthrie asked for a motion on the BPWA consent agenda. Vice Mayor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Crawford, Girard, Founds, Guthrie.

No: None.

**Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:**

Discuss and/or approve a Proclamation declaring May 16-23, 2021, "Public Works Week".

Presented by: Bea Aamodt

This item is declaring a Proclamation for May 16-23 as "Public Works Week".

Mayor Guthrie asked for a motion on item #1. Vice Mayor Blair made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Founds, Girard, Blair, Guthrie.

No: None.

**Mayor Guthrie said on Item #2 on the Regular BPWA agenda is:**

New Business

There being none.

Adjournment was called at 7:26 p.m.

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MAYOR

ATTEST

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CITY CLERK