

City of Bixby City Council Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008**

April 26 2021 6:00 P.M.

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on April 23rd on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:08 pm.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

Guthrie
Girard
Blair
Crawford
Founds

Staff Present

Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, Finance Dir.
Bea Aamodt, Public Works
Ike Shirley, Police Chief
John Wood, Parks Director
Carolyn Back, Dev. Service Dir.
Yvonne Adams, City Clerk

Pledge of Allegiance

Invocation was given by Phil Frazier

ADMINISTRATION OF THE OATH OF OFFICE TO BRIAN GUTHRIE, AS COUNCIL MEMBER FROM WARD 2. JUDGE CHILDERS

ADMINISTRATION OF THE OATH OF OFFICE TO ROBERT FOUNDS, AS COUNCIL MEMBER FOR WARD 1. JUDGE CHILDERS

ELECTION OF A MAYOR AND VICE MAYOR, PURSUANT TO BIXBY CHARTER SECTION 2.2 (a).

Judge Childers administered the Oath of Office to Brian Guthrie for ward 2 and Robert Founds for ward 1.

Motion was asked for on election of Mayor. Councilor Girard made motion to appoint Guthrie as Mayor, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Crawford, Blair, Founds, Guthrie.

No: None

Motion was asked for election of Vice Mayor. Councilor Girard make motion to appoint Blair, seconded by Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Crawford, Blair, Founds, Guthrie.

No: None.

Mayor Guthrie said Item #1 on the Consent Agenda is:

City Clerks Report

Consider and approve:

- a) Minutes of the City Council Regular meeting minutes dated 04/12/21.
- b) Minutes for the City Council meeting dated 04/12/21.
- c) Consider and/or approve professional service agreement and purchase order to Crawford and Associates for FY-21 Financial Statement preparation and accounting assistance as needed in the amount of \$25,000 (General Fund portion).
- d) Discuss and/or approve the Proclamation for the National Police Officer Week 2021.
- e) Discussion and possible action to enter into a contract with CBEW for the FY-21 audit for the second year of a three year commitment in the amount of \$9,200 (General Fund portion).
- f) Discuss and/or approve the Resolution to participate in the Tulsa County 2021 Multi-Jurisdiction, Multi-Hazard, Mitigation Plan.
- g) Discuss and/or approve the purchase to HID Global in the amount of \$13,238.16, to upgrade the Cross Match fingerprint machine.

- h) Discuss and/or approve quote from Elevated Pavers & Stone to reset pavers at the 148th and Riverview roundabout.
- i) Discuss and/or approve quote from Affordable Asphalt to repair asphalt in 11 damaged areas on Sheridan between 141st & 145th.
- j) Discuss and/or take action on a Waiver of Barricade Rental Fees for Bixby Public Schools on Special Event Application for Bixby High School 2021 “Graduation Parade”.
- k) Discuss and/or take action on a Waiver of Park Rental, Deposit and Barricade Rental Fees for Bixby Public Schools on Special Event Application for Bixby High School 2021 “A Day With Bixby Bands” event at Charley Young Event Park.
- l) Northern Safety and Industrial as a sole source vendor pursuant to (Purchasing Ordinance No. 2121, 2-4-8) for Self - Contained Breathing Apparatus (SCBA) for Fire Department not to exceed \$6540.00 funding from FY 2021 Capital Improvement.
- m) Discuss and/or approve the purchase of a Holmatro Combi Extrication tool, tips and chains from Conrad Fire Equipment not to exceed \$15,627.88.
- n) Discuss and/or approve the purchase of new tires for Ladder one in the amount of \$4,226.83 from Goodyear Tire, pricing per State Contract.
- o) Discuss and/or take action on accepting the South Bixby Drainage-Phase 1B located north of 171st Street between Memorial Drive and Mingo Road; final project amount of \$354,041.97.
- p) Discuss and/or take action on Contract Renewal with Tulsa County for FY18 CDBG funding.
- q) Discuss and/or take action on Contract Renewal with Tulsa County for FY19 CDBG funding.
- r) Discuss and/or take action on a Waiver of Park Rental, Deposit and Barricade Rental Fees for Bixby Outreach Center on Special Event Application for “Smokin’ Pig 5k and 1m Fun Run” event at Charley Young Event Park.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

The first item to come before the council meeting was the Consent Agenda. Vice Mayor Blair asked for some clarifications on items “d”, “f”, “I” and “o”. Discussion and clarification were given by staff concerning these items.

Mayor Guthrie asked for a motion on the Consent Agenda. Councilor Girard made motion to approve seconded by Vice Mayor Blair. the vote was taken with the following results:

Carried 5-0

Yes: Girard, Blair, Crawford, Founds, Guthrie.

No: None.

Mayor Guthrie said item #1 on the Regular Agenda is:

Discuss and/or take action on awarding contract to Ira M. Green Construction for the White Hawk Basin Sewer Interceptor; Ira M. Green Construction submitted the lowest and best bid of \$1,074,454.00.

Presented by: Bea Aamodt

This item is regarding the awarding of contract to Ira M. Green Construction for the White Hawk Basin Sewer interceptor, Public Works Director stated that this will be built in south Bixby on 151st between Yale and Sheridan which will serve Yale Heights development and future developments. Presentation of the submitted bids were presented to council by the Public Works Director.

Discussion continued.

This item will be continued.

Mayor Guthrie said on Item #2 on the Regular Agenda is:

Discuss and/or take action on awarding contract to Envision Civil Contract, LLC for South Bixby Drainage Phase II.; Envision Civil Contractors, LLC submitted the lowest and best bid of \$621,501.90.

Presented by: Bea Aamodt

This item is regarding the awarding of contract to Envision Civil Contract, LLC for South Bixby Drainage Phase II.

This item will be continued.

Mayor Guthrie said on Item #3 on the Regular Agenda is:

Consider, discuss, and approve Bixby Plat 21.03- Conditional Final Plat for Presley Heights (Blocks 6-10), containing 48 residential lots, 16.131 acres, in Section 17, Township 17N, Range 13E, located southwest of the southwest corner of East 141st Street South and South Harvard Avenue.

Presented by: Carolyn Back

This item is for a Final Plat for Presley Heights located southwest of the southwest corner of Easton 141st Street South and South Harvard Avenue. This Plat has been before you before. City Council approved the Preliminary Plat on September 24, 2018 with Planning Commission recommending approval on April 19th 2021. There were no comments received from engineering or Public Works, asking for your approval.

Discussion continued.

Mayor Guthrie asked for a motion for item #3. Councilor Crawford made motion to approve, seconded by Mayor Guthrie. The vote was taken with the following results:

Carried 4-1

Yes: Crawford, Guthrie, Blair, Founds.

No: None.

Abstain: Girard.

Mayor Guthrie said on Item #4 on the Regular Agenda is:

Consider, discuss, and approve Bixby Plat-21.04-Conditional Final Plat for River Crest (Blocks 5-10), containing 116 residential lots, 28.907 acres, in Section 11, Township 17N, Range 13E, located south of 131st Street South on South 73rd East Avenue, Between South Sheridan Road and South Memorial Drive.

Presented by: Carolyn Back

Others that spoke: Erik Enyart, Tanner Consulting

This item is for a Final Plat for River Crest located south of 131st Street South on South 73rd East Ave, Between South Sheridan Road and South Memorial Drive. Planning Commission recommended approval on September 17, 2018, City Council approve the Preliminary Plat on Sept 24, 2018. April 19, 2021 Planning Commission recommended approval for Final Plat and asking for your approval.

Council had some concerns and questions regarding this item.

Discussion continued.

Mayor Guthrie asked for a motion on item 4. Vice Mayor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Crawford, Girard, Founds, Guthrie.

No: None.

Mayor Guthrie said on Item #5 on the Regular Agenda is:

Consider, discuss, and approve Downtown Façade Grant Program application for Plummer Station, located at 27 East Needles, Section 24, Township 17N, Range 13E.

Presented by: Carolyn Back

This item was is for approval of Downtown Façade application for Plummer station located at 27 East Needles.

Discussion continued.

Mayor Guthrie asked for a motion on item #5. Vice Mayor Blair made motion to continue, seconded by Councilor Girard. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Girard, Crawford, Founds, Guthrie.

No: None.

Mayor Guthrie said on Item #6 on the Regular Agenda is:

Discuss and/or take action on Agreement with Precision Project Management Inc. for development of the Flats @ 151st, based on the response to the Privett Addition Request for Proposal.

Presented by: Jared Cottle

Others that spoke: Daniel Ruhl

This item is for action on an Agreement with Precision Project Management Inc. for development of the Flats @ 151st. City Manager Jared Cottle stated that this is follow up on the RFP's for the 151st that is brought forward by Precision Project Management with Daniel Ruhl is here to answer any question you may have. Daniel gave council a presentation of the amendments to this proposed project.

Discussion continued.

Mayor Guthrie asked for a motion on item #6. Vice Mayor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Crawford, Girard, Founds, Guthrie.

No: None.

Mayor Guthrie said on Item #7 on the Regular Agenda is:

Discuss and/or take action on Economic Development Agreement with Kevin and Amy Smith for producing a Summer Concert Series in Downtown Bixby.

Presented by: Jared Cottle

Others that spoke: Kevin and Amy Smith, Mike David 10923 S. 91st St.

This item is for an agreement with Kevin and Amy Smith for producing Summer Concerts Series in Downtown Bixby. City Manager Jared Cottle stated that the Economic Development Agreement is before you tonight for a concert series to be held at Charley Young Park in Downtown with a total of 13 weeks on Saturday and Sunday and the Smiths are here to answer any question you might have.

Discussion continued.

Mayor Guthrie asked for a motion on item #7. Councilor Crawford made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 5-0

Yes: Crawford, Founds, Girard, Blair, Guthrie.

No: None.

Mayor Guthrie said on Item #8 on the Regular Agenda is:

City Manager Report

- Bixby Public Schools Graduate Parade May 2nd Sunday 3pm-4:30pm
- Gambler Crit Series May 6th 4pm.-10pm. @ Downtown Bixby
- BBQ & Blues May 7th & May 8th 5pm-11 p.m. Friday, Saturday 9am-11pm. Washington Irving Park
- Smokin' Pig 5k & Fun Run May 8th Fun run @8, 5k @8:30, Charley Young Event Park.
- The Market @ Bixby May 13th, 27th & June 10th 3pm-7pm @ Charley Young Event Park.
- Fishing Derby May 15th 8am-noon @ Bixhoma Lake.
- A Day with Bixby Bands May 15th 1pm-6pm
- Tulsa Walking Club May 15th 7:30am-3:00pm. Washington Irving Park and Trails
- Gambler Crit Series May 20th 4pm-10 pm
- Food Trucks for Kids, May 20th 5pm-8pm @Downtown Bixby-Armstrong between Needles & Dawes-Presented by Bixby Outreach Center.

Presented by: Jared Cottle

Mayor Guthrie said on Item #9 on the Regular Agenda is:

New Business

There being none.

Adjournment was called at 7:55 p.m.

Mayor

Attest

City Clerk

City of Bixby BPWA Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008
April 26, 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on April 23rd on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 7:55 pm.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Guthrie
Girard
Crawford
Blair
Founds**

Staff Present

**Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barns, Finance Dir.
Ike Shirley, Police Chief
Bea Aamodt, Public Works
John Wood, Parks Director
Carolyn Back, Dev. Serv. Dir.
Yvonne Adams, City Clerk**

Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 04/12/21.
- b) Consider and/or approve professional service agreement and purchase order to Crawford and Associates for FY-21 Financial Statement preparation and accounting assistance as needed in the amount of \$25,000 (BPWA Fund portion).
- c) Discussion and possible action to enter into a contract with CBEW for the FY-21 audit for the second year of a three year commitment in the amount of \$9,200 (BPWA portion).

Mayor Guthrie asked for a motion on the BPWA consent agenda. Councilor Crawford made motion to approve, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Crawford, Blair, Girard, Founds, Guthrie.

No: None.

Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:

New Business

There being none.

Adjournment was called at 7:56 p.m.

MAYOR

ATTEST

CITY CLERK