

City of Bixby City Council Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008
March 22nd, 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on March 19th on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:12 pm.

City Clerk Yvonne Adams called the roll and all members were present, except Vice Mayor Easton.

Members Present

Blair
Girard
Guthrie
Crawford

Staff Present

Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, Finance Dir.
Bea Aamodt, Public Works
Jennifer Rush, Events Coord
John Wood, Parks Director
Yvonne Adams, City Clerk

Pledge of Allegiance

Invocation was given by Phil Frazier.

Mayor Guthrie said Item #1 on the Consent Agenda is:

City Clerks Report

Consider and approve:

- a) Minutes of the City Council Regular meeting minutes dated 03/08/21.
- b) Minutes for the City Council meeting dated 03/08/21.
- c) Consider and/or approve purchase to Bob Howard Dodge in the amount of \$28,635 for one new patrol unit.
- d) Approve purchase order in the amount of \$25,744.29 to EST for materials testing services for the 121st and Memorial Widening Project.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

The first item to come before the council meeting was the Consent Agenda.

Mayor Guthrie asked for a motion on the Consent Agenda. Councilor Blair made motion to approve seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Crawford, Girard, Guthrie.

No: None.

Mayor Guthrie asked to move to items 17, 18 and 12, 13 due to the length of the meeting.

Mayor Guthrie said item #1 on the Regular Agenda is:

Discussion and possible approval of Ordinance Number 2328, Bixby Comprehensive Plan-21.03, Amendment to the Comprehensive Plan in the southeast corner of 141st & Lewis to reconfigure the Commercial corner geometry in Section 17, Township 17N, Range 13E, located South of 141st Street South and East of South Yale Ave.

Presented by: Jared Cottle

Others that spoke: Jason Moher AAB Engineering LLC

This item was explained by City Manager Jared Cottle for a Comprehensive Plan Amendment located south of 141st Street South and East of South Yale Ave. This item was review by council from a presentation that was presented by Jared for the areas in question, this item was presented at the Planning Commission meeting and was approve unanimously.

Discussion continued.

Mayor Guthrie asked for a motion on item #1. Councilor Girard made motion to approve, seconded by Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Girard, Crawford, Blair, Guthrie.

No: None.

Mayor Guthrie said on Item #2 on the Regular Agenda is:

Request to approve Emergency Clause for Ordinance No. 2328 and waiving second reading thereof.

Presented by: Jared Cottle

Mayor Guthrie asked for a motion on item #2. Councilor Girard made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Girard, Crawford, Blair, Guthrie.

No: None.

Mayor Guthrie said on Item #3 on the Regular Agenda is:

Consider and take action on Ordinance No. 2326 annexing the Northwest quarter of Section 17, Township 17, North Range 13 East, Tulsa County, into the City Limit of Bixby, Oklahoma, said parcel containing 160 acres. Location: 141 and So Lewis.

Presented by: Phil Frazier

This item comes from a petition by the owner for annexation subject property which is the same property that was discussed on items 1 and 2. Phil stated that this annexation is without objection and has been approved by Planning Commission for 160 acres with location at 141st and S. Lewis.

Discussion continued.

Representative Jason Mohler asked to be moved down on the agenda for more time to discuss some things with my client the pros and cons to move forward with the annexation.

Mayor Guthrie asked for a motion for item #3. Councilor Crawford made motion to approve, seconded by Mayor Guthrie. The vote was taken with the following results:

Carried 4-0

Yes: Crawford, Guthrie, Girard, Blair.

No: None.

Mayor Guthrie said on Item #4 on the Regular Agenda is:

Request to approve Emergency Clause for Ordinance No. 2326 and waiving second reading thereof.

Presented by: Phil Frazier

Mayor Guthrie asked for a motion on item 4. Councilor Girard made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Girard, Crawford, Blair, Guthrie.

No: None.

Mayor Guthrie said on Item #5 on the Regular Agenda is:

Discussion and possible approval of Ordinance Number 2329, Bixby Comprehensive Plan-21.01, Amendment to the Comprehensive Plan for *The Retreat*, Commercial to Medium Density Residential, to allow for RS-3 (Residential Single Family) zoning in the southeast corner of Bixby Planned Unit Development-21.01, contains 160.422 acres in Section 21, Township 17N, Range 13E, located North of 161st Street South and West of South Yale Ave.

Presented by: Mayor Guthrie

Others that spoke: Ricky Jones Tanner Consulting

This item was brought for discussion for the Bixby Comprehensive Plan Amendment for "The Retreat" to allow for RS-3 zoning for the location north of 161st Street South and West of South Yale Ave.

Tanner Consulting Representative Ricky Jones stated that there are several items on the agenda which he explained about each item relating to the item of question. Rickey stated that this is same piece of property the city voted to annex into the city last month, this did go to the Planning Commission with approval. Ricky gave council more details relating to the proposed project with any question that they might have.

Discussion continued.

Mayor Guthrie asked for a motion on item #5. Councilor Girard made motion to continue, seconded by Councilor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Girard, Blair, Crawford, Guthrie.

No: None.

This item was continued.

Mayor Guthrie stated that we will continue items 5-11 .

Mayor Guthrie said on Item #6 on the Regular Agenda is:

Request to approve Emergency Clause for Ordinance No. 2329 and waiving second reading thereof.

Presented by: Jared Cottle

This item was continued.

Mayor Guthrie said on Item #7 on the Regular Agenda is:

Discussion and possible approval of Ordinance number 2330 Bixby Zoning-21.01, Rezoning for *The Retreat*, proposed amendment to a zoning district in the City of Bixby, from Agriculture to (RS-2.5 and RS-3) Residential Single Family, to allow for a Residential Development in Bixby Planned Unit Development-21.01, contains 160.422 acres in Section 21, Township 17N, Range 13E, located North of 161st Street South and West of South Yale Ave.

Presented by: Jared Cottle

This item was continued.

Mayor Guthrie said on Item #8 on the Regular Agenda is:

Request to approve Emergency Clause of Ordinance No. 2330 and waiving second reading thereof.

Presented by: Mayor Guthrie

This item was continued.

Mayor Guthrie said on Item #9 on the Regular Agenda is:

Discussion and possible approval of Ordinance number 2331 Bixby Planned Unit Development-21.01, Planned Unit Development for *The Retreat*, containing Four (4) Development Areas, 160.422 acres, in Section 21, Township 17N, Range 13E, located North of 161st Street South and West of South Yale Ave.

Presented by: Jared Cottle

This item was continued.

Mayor Guthrie said on Item #10 on the Regular Agenda is:

Request to approve Emergency Clause for Ordinance number 2331 and waiving second reading thereof.

Presented by: Jared Cottle

This item was continued.

Mayor Guthrie said on Item #11 on the Regular Agenda is:

Discussion and possible approval of Bixby Preliminary Plat (BXPT) number 21.01, for *The Retreat*, 160.422 acres, containing Four (4) Development Areas with four hundred seventeen (417) lots, nine (9) blocks, and six (6) reserve areas, in Section 21, Township 17N, Range 13E, located North of 161st Street South and West of South Yale Ave.

Presented by: Jared Cottle

This item was continued.

Mayor Guthrie said on Item #12 on the Regular Agenda is:

Discussion and possible approval of Ordinance number 2332 Minor Amendment to the Bixby Planned Unit Development - 2332 Boardwalk on Memorial, allowing for a previously excluded Use Unit and modifications to building setback lines, located in Lot One (1), Block (1), The Boardwalk on Memorial, Section 1, Township 17N, Range 13E, 12345 South Memorial Drive.

Presented by: Jared Cottle

This item is brought before council and what this is the applicate is looking for a modification on the back of the east end of the Boardwalk. Jared stated that he applicant has been to the Planning Commission and it was approved unanimously and would like council to approve this amendment.

Discussion continued.

Mayor Guthrie asked for a motion on item #12. Councilor Girard made motion to deny, seconded by Mayor Guthrie. The vote was taken with the following results:

Deny 3-1

Yes: Girard, Guthrie, Blair.

No: Crawford.

Mayor Guthrie said on Item #13 on the Regular Agenda is:

Request to approve Emergency Clause for Ordinance number 2332 and waiving second reading thereof.

Presented by: Jared Cottle

No action taken.

Mayor Guthrie said on Item #14 on the Regular Agenda is:

Discuss and/or take action on awarding contract to Cherokee Pride Construction for the Haikey Creek 2019 Flood Damage Rehabilitation Project.; Cherokee Pride Construction submitted the lowest and best bid of \$1,391,021.

Presented by: Bea Aamodt

This item is awarding contract to Cherokee Pride Construction for the Haikey Creek 2019 Flood Damage Rehabilitation Project.

Discussion continued.

Mayor Guthrie asked for a motion on item #14. Councilor Girard made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Girard, Blair, Crawford, Guthrie.

No: None.

Mayor Guthrie said on Item #15 on the Regular Agenda is:

Discussion and recommendation on non-housing community development needs for the City of Bixby. The City of Bixby is planning to submit a FY 2021 application to Tulsa County in the Metro Cities category. If awarded funds, the City is anticipating on receiving approximately \$98,160.13 in Tulsa County FY 2021 CDBG funds from the U.S. Department of Housing and Urban Development.

Presented by: Justin Dowd

This item is to discussion and recommendation on the non-housing community development needs for the City of Bixby.

Mayor Guthrie asked for a motion on item #15. Councilor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Crawford, Girard, Guthrie.

No: None.

Mayor Guthrie said on Item #16 on the Regular Agenda is:

Discussion and recommendation on non-housing community development needs for the City of Bixby and 2021 Community Development Block Grant (CDBG) funds.

Presented by: Justin Dowd

Mayor Guthrie asked for a motion on item #16. Councilor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Crawford, Girard, Guthrie.

No: None.

Mayor Guthrie said on Item #17 on the Regular Agenda is:

Consider, discuss, and approve Ordinance Number 2327, Bixby Easement Closure (Bxec) number 21.01 ALLEN. An easement closure of a utility easement in the side yard of a property located in Section 12 Township 17 Range 13 in the City of Bixby.

Presented by: Justin Dowd

This item was brought before council to approve Ordinance Number 2327 Bixby Easement Closure. The applicant is in the process of selling here home and discovered there was an encroachments into our easements and all utilities have signed off on it and would like for your approval.

Mayor Guthrie asked for a motion on item #17. Councilor Blair made motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Girard, Crawford, Guthrie.

No: None

Mayor Guthrie said on Item #18 on the Regular Agenda is:

Request to approve Emergency Clause for Ordinance number 2327 and waiving second reading thereof.

Presented by: Justin Dowd

Mayor Guthrie asked for a motion on item #18. Councilor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Crawford, Girard, Guthrie.

No: None.

Mayor Guthrie said on Item #19 on the Regular Agenda is:

City Mangers' Report

- March 25th Food Trucks for kids-Bixby Outreach event at the Charley Young Park.
- Easter egg hunt at Haikey Creek Park-Bixby Community Center is sponsor, March 27th at 9:45 am and 10:00 am.
- Free Landfill days April 16-17 starting Friday 6am-5:30 pm & Saturday 7 am-1pm at the Quarry Landfill, 13720 E. 46th St North.
- Councilor Blair stated that on March 26th at Washington Irving Park will be celebrating Arbor Day stating at 10:00 am

Mayor Guthrie said on Item #20 on the Regular Agenda is:

New Business

There being none.

Adjournment was called at 8:15 p.m.

Mayor

Attest

City Clerk

City of Bixby BPWA Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008
March 22nd, 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on March 19th on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 8:15 pm.

City Clerk Yvonne Adams called the roll and all members were present, except Vice Mayor Easton.

Members Present

**Blair
Girard
Crawford
Guthrie**

Staff Present

**Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barns, Finance Dir.
Ike Shirley, Police Chief
Bea Aamodt, Public Works
John Wood, Parks Director
Yvonne Adams, City Clerk**

Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 03/08/21

Mayor Guthrie asked for a motion on the BPWA consent agenda. Mayor Guthrie made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Guthrie, Crawford, Girard, Blair.

No: None.

Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:

New Business

There being none.

Adjournment was called at 8:16 p.m.

MAYOR

ATTEST

CITY CLERK