

City of Bixby City Council Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008
February 22, 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on February 19th on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:02 pm.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

Blair
Girard
Easton
Guthrie
Crawford

Staff Present

Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, Finance Dir.
Ike Shirley, Police Chief
Bea Aamodt, Public Works
Jennifer Rush, Events Coord
John Wood, Parks Director
Yvonne Adams, City Clerk

Pledge of Allegiance

Invocation was given by Phil Frazier.

Mayor Guthrie said Item #1 on the Consent Agenda is:

City Clerks Report

Consider and approve:

- a) Minutes of the City Council Regular meeting minutes dated 02/08/21.
- b) Minutes for the City Council meeting dated 02/08/21.
- c) Resolution 2021-5 to amend the agreement establishing Oklahoma Municipal Assurance Group (OMAG).
- d) Discuss and/or take action on Authorizing the City Manager to execute Applications for Permits to construct for projects that have received Preliminary Plat approval by the City Council or have otherwise been authorized by the City Council.

- e) Authorize signature of DEQ permit applications for construction of Water and Sanitary Sewer to serve the First Baptist Church.
- f) Acknowledge receipt of Permit No. WL000072200890, Facility No 1020418, Yale Village Potable Water Line Extension.
- g) Acknowledge receipt of Permit No. SL000072200892, Facility No S-20438, White Hawk Basin Sewer Interceptor.
- h) Resolution 2021-6 to Appoint Floodplain Administrator for the City of Bixby.
- i) Consider and take action on a Resolution 2021-7 dedicating certain City property as a Public Street.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

The first item to come before the council meeting was the Consent Agenda. Councilor Blair asked for discussion on Item D. This item involves authorizing the City Manager to execute applications for permits to construct for projects that have been approved by City Council. Councilor Girard asked to pull Item E and vote on this item separately since he sits on the Board at the First Baptist Church.

Mayor Guthrie asked for a motion on the Consent Agenda. Councilor Girard made motion to approve all items except for item E, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Crawford, Blair, Easton, Guthrie.

No: None.

Councilor Girard recused himself before item E was voted on.

Item E

Mayor Guthrie asked for a motion on the Item "E" on the consent agenda. Vice Mayor Easton made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Easton, Crawford, Blair, Guthrie.

No: None.

Councilor Girard enter back into the council chambers after the vote on item E.

Mayor Guthrie said item #1 on the Regular Agenda is:

Proclamation acknowledging Aubrey McNeil for being named as a candidate in the U.S. Presidential Scholars Program.

Presented by: Mayor Guthrie

Mayor Guthrie read the Proclamation acknowledging Aubrey McNeil for her achievements and presented her with the Proclamation.

Mayor Guthrie asked for a motion on item #1. Vice Mayor Easton made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Blair, Crawford, Girard, Guthrie.

No: None.

Mayor Guthrie said on Item #2 on the Regular Agenda is:

Presentation and discussion on the Chamber's Downtown Committee.

This item was passed.

No action taken.

Presented by: Crystal Crockett

Mayor Guthrie said on Item #3 on the Regular Agenda is:

Consider ant take action adopting an Ordinance annexing into the City of Bixby, Ok. at Owner's request; the southwest quarter (SE) of Section 21, Township 17 North, Range 13, East, Tulsa County Oklahoma, comprising 160 acres, and located at the Northwest corner of 161st and Yale Ave.

Presented by: Phil Frazier

Others that spoke: Rickey Jones, Tanner Consulting

This agenda item was to consider adopting and Ordinance annexing into the City of Bixby at the Owner's request. City Attorney Phil Frazier stated that the property is vacant and all publications by law has been done.

Mayor Guthrie asked for a motion for item #3. Councilor Crawford made motion to approve, seconded by Vice Mayor Easton. The vote was taken with the following results:

Carried 5-0

Yes: Crawford, Easton, Girard, Blair, Guthrie.

No: None.

Mayor Guthrie said on Item #4 on the Regular Agenda is:

Consider and take action on Emergency Clause, such action being necessary for the public health, protection, and welfare.

Presented by: Phil Frazier

Mayor Guthrie asked for a motion on item #4. Vice Mayor Easton made motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried: 5-0

Yes: Easton, Girard, Crawford, Blair, Guthrie.

No: None.

Mayor Guthrie said on Item #5 on the Regular Agenda is:

1. Motion to enter into Executive Session: Mayor Guthrie
 - a) *Discussion on negotiations for and/or purchase of certain real property at 14101 South Memorial Drive, owned by HSG Acquisition Company, LLC, Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.3.*
 - b) *Discussion on negotiations for and/or purchase of certain real property at Keas Road and Mingo Road, owned by Thelma Gibson Trustees, Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.3.*
 - c) *Discussion on negotiations for and/or purchase of certain real property at 151st St. and Mingo Road, owned by Full Gospel Assembly International Ministry, Inc., Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.3.*

Mayor Guthrie

Mayor Guthrie read the Executive Session items and asked for a motion to enter into Executive Session. Councilor Crawford made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Crawford, Blair, Girard, Easton, Guthrie.

No: None.

Mayor Guthrie said on Item #6 on the Regular Agenda is:

Motion to exit executive Session and reconvene in open session.

Presented by: Mayor Guthrie

No action taken in Executive Session

Mayor Guthrie asked for motion to exit executive Session and reconvene in open session. All councilor approved.

Mayor Guthrie said on Item #7 on the Regular Agenda is:

City Manager's Report

- Bixby Community Center will host a family bingo night on March 6th from 6:00 p.m.-8:00 p.m.
- Riverview Baptist Church starting on March 6th will provide community meals from 11:00 am to 1:00 p.m. and there is no proof of income and everyone is invited to attend.
- Recognize our Street, Water and Parks crews for working around the clock on the last weather event to clear the roads, and some county & highway roads when they were needed, we wanted to let them know we appreciated their efforts on behalf of the City of Bixby.

Mayor Guthrie said on Item #8 on the Regular Agenda is:

New Business

There being no new business.

Adjournment was called at 7:33 pm.

Mayor

Attest

City Clerk

City of Bixby BPWA Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008
February 22, 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on February 19th on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:32 pm.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Blair
Girard
Easton
Crawford
Guthrie**

Staff Present

**Jared Cottle, City Manager
Phil Frazier, City Attorney
Jason Mohler, Dev. Service
Ike Shirley, Police Chief
Charles Barnes, Finance Dir.
Bea Aamodt, Pubic Works
John Wood, Parks Dir.
Yvonne Adams, City Clerk**

Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 02/08/21.

Mayor Guthrie asked for a motion on the BPWA consent agenda. All councilor approved.

Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:

New Business

There being none.

Adjournment was called at 7:34 p.m.

MAYOR

ATTEST

CITY CL