

City of Bixby City Council Meeting Minutes

City Hall Municipal Building
116 W. Needles Ave., Bixby, OK 74008
February 14th, 2022 at 6:00 P.M.

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on February 11th on or before 5:00 p.m.

Mayor Guthrie called the meeting to order at 6:00 p.m.

Deputy City Clerk, Gwen Plante, called the roll and following members were present.

Members Present

Guthrie
Blair
Girard
Founds

Staff Present

Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, Finance Dir.
Bea Aamodt, Public Works Dir.
Carolyn Back, Dev. Services Dir.
Joey Wiedel, Fire Chief
Todd Blish, Police Chief
John Wood, Parks Dir.
Justin Dowd, Asst. Engineer
Gwen Plante, Deputy City Clerk

Pledge of Allegiance

Invocation was given by Phil Frazier

Mayor Guthrie said Item #1 on the Consent Agenda is:

City Clerk's Report

Consider and approve:

- a) Minutes for the Work Session meeting dated 01/24/22.
- b) Minutes for the City Council meeting dated 01/24/22.

- c) Approve Winfield United's bid in the amount of \$23,523.35 for purchase of Spring Pre/Post Emergent herbicides for Bixby Parks.
- d) Discuss and/or take action on Funding Agreement with the Oklahoma Department of Transportation for the S.H. 67 & U.S. 75 Corridor and Traffic and Accessibility Study.
- e) Acknowledge receipt of Oklahoma Department of Environmental Quality (O.D.E.Q.) Permit No. WL000072210904, Facility No. 3007243, Dodson Warehouse #1.
- f) Discuss and/or take action on Scrivener's Error on contract award to Ira M. Green Construction for the construction of the White Hawk Basin Sewer Interceptor; City's obligation for this project is \$1,023,984.00.
- g) Approval of and authorization to execute purchase of a mobile radio through L3 Harris in the amount of \$10,677.80. The mobile radio will be purchased using General Operating funds approved for Fiscal Year 2022.
- h) Discuss and/or approve the purchase and purchase order to Harris in the amount of \$10,237.50 for three new portable radios.
- i) Accept the infrastructure at Pine Valley (Phase 3 – Blocks 12-13) Development, located at S 143rd St and Harvard, into the City's infrastructure.
- j) Approve change order and final acceptance of the 2019 C.I.R.P. South Asphalt Project; final contract amount is \$332,914.01.
- k) Consider and affirm appointment of City Finance Director, Charles Barnes, as Acting City Clerk.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

Mayor Guthrie asked for a motion on the on the Consent Agenda. Vice Mayor Blair asked for clarification on items "f, and j". Staff gave clarification on the items that were pulled. Councilor Founds made a motion to approve, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Founds, Blair, Girard, Guthrie

No: None

Mayor Guthrie said item #1 on the Regular Agenda is:

Acknowledge the resignation from City Council, Ryan Crawford, Ward 5 Councilman.

Presented by: Mayor Guthrie

Mayor Guthrie asked for a motion on item #1. Councilor Girard made a motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 4-0

Yes: Girard, Founds, Blair, Guthrie

No: None

Mayor Guthrie said item #2 on the Regular Agenda is:

Consider and take action on appointment of a person to fill vacancy, Council Member, Ward 5, pursuant to Bixby City Charter, Sec. 2.9, Council Vacancies.

Presented by: Mayor Guthrie

Others that spoke: Dr. Andy Revelis

Mayor Guthrie asked for a motion on item #2. Councilor Blair made a motion to provide an opportunity for any candidate wanting to put their name into the ring for Ward 5 that council would set up a meeting, seconded by Councilor Girard. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Girard, Founds, Guthrie

No: None

City Manager, Jared Cottle, suggested using the work session on February 28th for any person seeking to be considered for the Ward 5 vacancy.

Mayor Guthrie said item #3 on the Regular Agenda is:

Discussion and possible action for Tanner Consulting, LLC, River Crest III, Revised Preliminary Plat, (BXPT-21.09). General Location: Southwest of the SW/c of East 131st Street South and South Memorial Drive, Bixby, Oklahoma.

Presented by: Carolyn Back

Others that spoke: Erik Enyart, Tanner Consulting

Staff stated this is modifying the preliminary plat due to adding gates and re-aligned streets, no other revisions were made. Mr. Enyart, Tanner Consulting gave council clarification of the concerns and questions council had.

Discussion continued.

Mayor Guthrie asked for a motion on item #3. Councilor Founds made a motion to approve, seconded by Mayor Guthrie. The vote was taken with the following results:

Carried 3-1

Yes: Founds, Guthrie, Blair

No: Girard

Mayor Guthrie said item #4 on the Regular Agenda is:

Motion to enter into Executive Session:

Discussion on negotiations and/or purchase options for certain real property at 14515 S Yale Ave., owned by White Hawk Investments, LLC: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.3.

Mayor Guthrie asked for a motion on item #4. Councilor Founds made motion to approve, seconded by Counselor Girard. The vote was taken with the following results:

Carried 4-0

Yes: Founds, Girard, Blair, Guthrie

No: None

Mayor Guthrie said item #5 on the Regular Agenda is:

Motion to exit Executive Session and reconvene in open session.

Presented by: Mayor Guthrie

Mayor Guthrie asked for a motion on item #5 to exit executive session and reconvene in open session. Councilor Founds made motion to approve, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Founds, Blair, Girard, Guthrie

No: None

No action was taken during executive session.

Mayor Guthrie said item #6 on the Regular Agenda is:

Consider and/or take action, if necessary, on purchase options for real estate at: 14515 S Yale Ave., owned by White Hawk Investments, LLC.

Presented by Mayor Guthrie

Other that spoke:

Jeffrey Baldwin, 14620 S 52nd E Ave

Christie Rooney, 14606 S 53rd E Ave

Brian Cozad, 14425 S 50th E Ave

Victoria Oltmann, 14127 S Winston Ave

Counselor Girard asked to make a formal motion to direct staff to further investigate viable purchase options for tracks 1 and 2, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Girard, Blair, Founds, Guthrie

No: None

Mayor Guthrie said item #7 on the Regular Agenda is:

Discuss Phase II Storm Water Management Program for the City of Bixby.

Presented by: Bea Aamodt

No Action Needed.

Mayor Guthrie said item #8 on the Regular Agenda is:

Discuss and/or approve Change Order No. 7 for the Bixby Water Reclamation Facility Project for \$537,092.13 and extend the contract time by 215 days.

Presented by: Bea Aamodt

Staff stated that the North Transfer station needs to be upgraded with new pumps and equipment, this change order includes the labor for the equipment, and additional pipes not included in Change Order No. 5 and the days added are due with delays in receiving supplies caused by Covid.

Discussion continued.

Mayor Guthrie asked for a motion on item #8. Vice Mayor Blair made a motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Founds, Girard, Guthrie

No: None

Mayor Guthrie said item #9 on the Regular Agenda is:

City Manager's Report

Presented by: Jared Cottle

Final Inspections on 121st and Memorial are in process and hope to bring before council next meeting for acceptance

121st Mingo is currently under construction

Monday, February 21st is Presidents Day, all City offices will be closed

Chief Wiedel provided information for the Advanced EMT training has started and will be held on Tuesdays and Thursdays for the next thirteen (13) weeks. Oklahoma Medical Director, Duffy McAnallen and presented several Bixby Firemen with a golden challenge coin for their advance medical care and CPR they were able to provide and save someone's life. Chief Wiedel introduced the new EMS Chief Sherrel to council. Chief Wiedel updated council on the search for purchasing equipment to include ambulances.

Chief Blish discussed the future growth and developing future leaders. Bixby has had two officers finish the first portion of Law Enforcement Executive Development Association and received good feedback from the officers that it was some of the best training they have had. Chief Blish said that they are actively working on implementing the body cameras that were approved, they are working through some technical issues. Testing on February 19th for a new police officer position, there are ten (10) potential applicants that will be testing, interview, and background investigations on the best candidates before a final decision is made.

City Manager, Jared Cottle, extended his thank you to staff for the efforts in stepping up to helping where necessary during the growth and change within the City.

Mayor Guthrie said item #10 on the Regular Agenda is:

New Business

There being no new business

Recess the Regular Meeting at 9:23

Adjournment was called at 9:23 p.m.

Mayor

City Clerk

City of Bixby BPWA Meeting Minutes

City Hall Municipal Building
116 W Needles, Bixby, OK 74008
February 14th, 2022

Immediately following the City Council Meeting

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Ave, Bixby, Oklahoma on February 11th on or before 5:00 p.m.

Deputy City Clerk Gwen Plante called the roll and all members were present.

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Carolyn Back, Dev. Services Dir.
Joey Wiedel, Fire Chief
Todd Blish, Police Chief
John Wood, Parks Dir.
Justin Dowd, Asst. Engineer
Gwen Plante, Deputy City Clerk

Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:

Secretary's Report

Consider and approve:

- a) Minutes for Bixby Public Works Authority regular meeting 01/24/22.
- b) Discuss and or/approve purchase order in the amount of \$23,440 to Southwest Fluid Systems for the purchase of two 20 horse power pumps for the Southbridge Lift Station.
- c) Discuss and or/approve purchase order in the amount of \$7,222.50 to L.&L. Construction for the replacement of guide rails and installation of mid rails at the West Main Interceptor Lift Station (131st).

Mayor Guthrie asked for a motion on the BPWA consent agenda. Counselor Founds made a motion to approve, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Founds, Blair, Girard, Guthrie

No: None

Mayor Guthrie said Item #1 on the Regular BPWA Agenda is:

New Business

There being none.

Adjournment was called at 7:12 p.m.

Mayor

City Clerk