

# City of Bixby City Council Meeting Minutes

**City Hall Municipal Building  
116 W Needles, Bixby, OK 74008  
January 25, 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on January 22<sup>nd</sup> on or before 6:00 p.m.

Vice Mayor Easton called the meeting to order at 6:04 p.m., January 25, 2021, by Vice-Mayor Easton and announced that Mayor Guthrie as left prior to the meeting.

City Clerk Yvonne Adams called the roll and all members were present, except Mayor Guthrie.

## **Members Present**

Blair  
Girard  
Easton  
Crawford

## **Staff Present**

Jared Cottle, City Manager  
Phil Frazier, City Attorney  
Jason Mohler, Dev. Service  
Charles Barnes, Finance Dir.  
Ike Shirley, Police Chief  
Bea Aamodt, Public Works  
Jennifer Rush, Events Coord  
Yvonne Adams, City Clerk

## **Pledge of Allegiance**

**Invocation was given by Phil Frazier.**

**Mayor Guthrie said Item #1 on the Consent Agenda is:**

## **City Clerks Report**

Consider and approve:

- a) Minutes of the City Council Regular meeting minutes dated 01/11/21.
- b) Minutes for the City Council meeting dated 01/11/21.
- c) Consider and approve User Group Contract with Bixby Youth Baseball Inc. as discussed in the January 11, 2021 Work Session.
- d) Consider and approve User Group Contract with Bixby Youth Soccer Association as discussed in January 11, 2021 Work Session.
- e) Discuss and/or approve Agreement with Kimley-Horn to design the signalization of State Highway 64 at the intersection

with 126<sup>th</sup> Street. The proposed design fee is a lump sum not to exceed amount of \$61,000.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

Vice Mayor Easton asked if there are any questions or amendments to the consent agenda. Councilor Blair asked to pull items c), d) and e) to discuss concerns regarding the respective contract with youth baseball and youth soccer. Councilor Blair was concerned about prioritizing local hotels and businesses. After explanation as to contracts with each group and attention to concern for local hotels and business, approval of Council was noted. Discussion ensued regarding item e) as to what the project would entail.

Following discussion of Consent Agenda, the agenda was approved.

Vice Mayor Easton asked for a motion on the Consent Agenda. Councilor Blair made motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Girard, Crawford, Easton.

No: None.

### **Vice Mayor Easton said item #1 on the Regular Agenda is:**

1. Consider, approve and adopt Resolution No. 2021-03, authorizing the calling and holding of an election in the City of Bixby, State of Oklahoma, for the purpose of submitting to the registered, qualified electors of said City the question of issuance of the General Obligation Bonds of said City in the sum of Eight Million Five Hundred Thousand and No/100s Dollars (\$8,500,000.00), to be issued in series, to provide funds (either with or without state or federal aid) for the purpose of acquiring, construction, reconstructing, improving, remodeling and repairing public safety buildings and facilities and acquiring necessary lands therefor, and purchasing and installing public safety equipment, all to be owned exclusively by said City, as authorized by Section 27, Article X of the Constitution and statutes of the State of Oklahoma, and acts complementary supplementary and enacted pursuant thereto; and for the purpose of submitting to the registered, qualified electors of said City the question of the issuance of the General Obligation Bonds of said City in sum of Sixteen Million Three Hundred Thousand and No/100s Dollars (\$16,300,000.00), to be issued in series, to provide funds (either with or without state or federal aid) for the purpose of constructing, reconstructing, extending, enlarging, improving and repairing streets or bridges within said City and acquire necessary lands therefor, including sidewalks, lighting, signalage and any appurtenances thereto, as authorized by Section 27, Article X of the Constitution and statutes of the State of Oklahoma, and

acts complementary supplementary and enacted pursuant thereto; and for the purpose of submitting to the registered, qualified electors of said City the question of the issuance of the General Obligation Bonds of said City in sum of One Million Seven Hundred Thousand and No/100s Dollars (\$1,700,000.00), to be issued in series, to provide funds (either with or without state or federal aid) for the purpose of acquiring, purchasing, constructing, equipping, improving, extending, renovating, repairing and beautifying public parks and park lands, cultural and recreation facilities, and acquiring necessary lands therefor, all to be owned exclusively by said City, as authorized by Section 27, Article X of the Constitution and statutes of the State of Oklahoma, and acts complementary supplementary and enacted pursuant thereto; and for the purpose of submitting to the registered, qualified electors of said City the question of the issuance of the General Obligation Bonds of said City in sum of Two Million and No/100s Dollars (\$2,000,000.00), to be issued in series, to provide funds (either with or without state or federal aid) for the purpose of acquiring, constructing, reconstructing, improving, remodeling and repairing storm water drainage systems and facilities within said City and acquiring necessary lands therefor, all to be owned exclusively by said City, as authorized by Section 27, Article X of the Constitution and statutes of the State of Oklahoma, and acts complementary supplementary and enacted pursuant thereto; and in connection with each of said bonds, the question of levying and collecting an annual tax, in addition to all other taxes, upon all the taxable property in said City for the payment of the interest and principal on said bonds.

Presented by: Jared Cottle

Others that spoke: Victoria Altman

Vice Mayor Easton announced the agenda items and called for any question, Victoria Altman expressed concern as to where the money was to be spent for what purpose, and scope of the project which was subject to the bond. City Manager Jared Cottle was asked to respond to Altman's questions.

Vice Mayor Easton asked for a motion on item #1. Councilor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Crawford, Girard, Easton.

No: None.

### **Vice Mayor Easton said on Item #2 on the Regular Agenda is:**

Discussion and possible action on the Final Plat for **Estates at Conrad Village, (B.X.P.T.-19.03 Conrad Village)**, applicant Tanner Consulting, 43.847 Acres, Eighty-One (81) Lots, Five (5) Blocks, with Seven (7) Reserve Areas, on an undeveloped parcel for the purpose of Single-Family residential development, in Section 23, Township 17 North, and Range 13 East, general location: less than 1/4-mile south of 151<sup>st</sup> Street and east of Sheridan

Presented by: Jason Mohler

Development Services Jason Mohler presented the agenda item and noted that approval had been recommended by the Planning Commission. Councilor Girard expressed concerns about water retention and the subject was addressed.

Discussion continued.

Vice Mayor Easton asked for a motion on item #2. Councilor Crawford made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Crawford, Blair, Girard, Easton.

No: None.

**Vice Mayor Easton said on Item #3 on the Regular Agenda is:**

Consider, discuss and approve Ordinance No. 2323, Bixby Comprehensive Plan-20.04, Minor Amendment to the Comprehensive Plan modifying the proposed Parkway 64 on the Future Roadway Network Map.

Presented by: Jason Mohler

Development Services Director Jason Mohler presented this item who explained the modification to accommodate the proposed Parkway 64.

Vice Mayor Easton asked for a motion for item #3. Councilor Girard made motion to approve, seconded by Vice Mayor Easton. The vote was taken with the following results;

Carried 4-0

Yes: Girard, Easton, Crawford, Blair.

No: None.

**Vice Mayor Easton said on Item #4 on the Regular Agenda is:**

Request to approve Emergency Clause for Ordinance No. 2323 and waiving second reading thereof.

Presented by: Jason Mohler

This item was a request to approve Emergency Clause and waiver second reading for item No. 4. Emergency is found to exist in the interest of the public health safety and welfare.

Vice Mayor Easton asked for a motion on item #4. Councilor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Crawford, Girard, Easton.

No: None.

**Vice Mayor Easton said on Item #5 on the Regular Agenda is:**

Consider, discuss and approve Ordinance No. 2324 proposed Mixed Use Code Language.

Presented by: Jason Mohler

Development Services Director Jason Mohler explained as necessary to allow Mixed Use Code Language to be included within the zoning code in anticipation of new development and requirements.

Discussion continued.

Vice Mayor Easton asked for a motion on item #5. Councilor Girard made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Girard, Blair, Crawford, Easton.

No: None.

**Vice Mayor Easton said on Item #6 on the Regular Agenda is:**

Request to approve Emergency Clause for Ordinance No. 2324 and waiving second reading thereof.

Emergency discussed to be in the best interest of the public safety and welfare of the community.

Presented by: Jason Mohler

Vice Mayor Easton asked for a motion on item #6. Councilor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Crawford, Girard, Easton.

No: None.

**Vice Mayor Easton said on Item #7 on the Regular Agenda is:**

Consider, discuss and award approval for Downtown Façade Grant Program Application for 2 East Dawes in the amount of \$577.80.

Presented by: Jennifer Rush

Presentation was made by Jennifer Rush, along with video illustration.

Vice Mayor Easton asked for a motion on item #7. Councilor Girard made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Girard, Blair, Crawford, Easton.

No: None.

**Vice Mayor Easton said on Item #8 on the Regular Agenda is:**

Consider, discuss and award approval for Downtown Façade Grant Program Application for 2 West Dawes in the amount of \$10,000.

Presented by: Jennifer Rush

Presentation was made by Jennifer Rush, along with video illustration.

Vice Mayor Easton asked for a motion on item #8. Councilor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Crawford, Girard, Easton.

No: None.

**Vice Mayor Easton said on Item #9 on the Regular Agenda is:**

Consider, discuss and award approval for Downtown Façade Grant Program Application for 4 West Dawes in the amount of \$10,000.

Presented by: Jennifer Rush

Presentation was made by Jennifer Rush, along with video illustration.

Vice Mayor Easton asked for a motion on item #9. Councilor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4--0

Yes: Blair, Crawford, Girard, Easton.

No: None.

**Vice Mayor Easton said on Item #10 on the Regular Agenda is:**

Consider, discuss and award approval for Downtown Façade Grant Program Application for 16 North Armstrong in the amount of \$10,000.

Presented by: Jennifer Rush

Presentation was made by Jennifer Rush, along with video illustration.

Vice Mayor Easton asked for a motion on item #10. Councilor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Crawford, Girard, Easton.

No: None.

**Vice Mayor Easton said on Item #11 on the Regular Agenda is:**

City Manager's Report

City Manager Jared Cottle asked Jennifer Rush to discuss with Council the planned 2021 events schedule. The events schedule was presented as currently planned, along with explanation as to a survey regarding the interest of Bixby citizens.

**Vice Mayor Easton said on Item #12 on the Regular Agenda is:**

New Business

There being no new business.

Adjournment was called at 7:00 pm.

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Mayor

Attest

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City Clerk