

City of Bixby City Council Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008
January 10, 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on January 7th on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:06 pm.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

Guthrie
Blair
Girard
Founds

Staff Present

Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, Finance Dir.
Bea Aamodt, Public Works Dir.
Todd Blish, Police Chief
Joey Wiedel, Fire Chief
Carolyn Back, Dev. Services Dir.
Yvonne Adams, City Clerk

Pledge of Allegiance

Invocation was given by Phil Frazier

Mayor Guthrie said Item #1 on the Consent Agenda is:

City Clerks Report

Consider and approve:

- a) Minutes for the Special Meeting dated 12/07/21.
- b) Minutes for the Work Session meeting dated 12/13/21.
- c) Minutes of the City Council Regular meeting minutes dated 12/13/21.
- d) Minutes for the Bixby Industrial Authority dated 12/13/21.

- e) Consider and take action on Resolution 2022-1, calling for an election, April 5, 2022, for City Council Member for Ward 4 in accordance with Article 6 Sec 6-4, of the Bixby City Charter.
- f) Acknowledge receipt of Oklahoma Department of Environmental Quality (ODEQ) Permit No. WL000072210693; Facility No. 1020418 and Permit No. SL000072210692, Facility No. S-20438, Robinson Ranch III.
- g) Consider and take action on an Encroachment Agreement between the City and Simmons Homes Residential Group, LLC, regarding the encroachment of a single-family residence into a utility easement. Location: Lot Four (4), Block Four (4), Willow Creek Estates, 9060 East 133rd Street South, Bixby, Oklahoma, 74008.
- h) Approve purchase order in the amount of \$7,775.00 to Thunderhead for materials testing services for the 2021 CIRP South Asphalt Pavement Rehabilitation Project.
- i) Approve purchase order in the amount of \$10,475.00 to Thunderhead for materials testing services for the 2021 CIRP North Asphalt Pavement Rehabilitation Project.
- j) Discuss and/or approve Agreement with Meshek and Associates for GIS Cloud Migration; contract is for an amount not to exceed \$14,980.
- k) Discuss and/or approve Change Order Requests for STP 121st and Mingo Intersection Improvement Project to correct contract items.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

Mayor Guthrie asked for a motion on the Consent Mayor. Vice Mayor Blair made motion to approve, seconded by Councilor Founds. Guthrie asked for an extension on item "f". The vote was taken with the following results:

Carried 4-0

Yes: Blair, Crawford, Girard, Founds, Guthrie

No: None.

Mayor Guthrie said item #1 on the Regular Agenda is:

Request to approve Resolution 2022-2 approving Project Plan for City of Bixby proposed Tax Increment Financing District No. 3, the “Downtown” District, and submit the same to the City Planning Commission and the to be established “Review Committee” for comment.

Presented by: Jared Cottle
Others that spoke: Steve Oakley

This item was brought before council to approve the Project plan for the City of Bixby proposed Tax Increment Financing District No. 3, the Downtown District. Mr. Steve Oakley gave council some background information on the proposed Project plan.

Discussion continued.

Mayor Guthrie asked for a motion on item #1. Vice Mayor Blair made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Founds, Girard, Blair.
No: None.

Mayor Guthrie said on Item #2 on the Regular Agenda is:

Request to approve Resolution 2022-3 approving Project Plan for City of Bixby proposed Tax Increment Financing District No. 4, the “Sitrin Industrial Park” and submit the same to the City Planning Commission and the to be established “Review Committee” for comment.

Presented by: Jared Cottle
Others that spoke: Steve Oakley

This item was brought before council to approve the Project plan for the City of Bixby proposed Tax Increment Financing District No. 4, the Sitrin Industrial Park. Mr. Steve Oakley gave council some background information on the proposed Project plan.

Mayor Guthrie asked for a motion on item #2. Mayor Guthrie made motion to approve, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Guthrie, Blair, Girard, Founds.
No: Blair

Mayor Guthrie said on Item #3 on the Regular Agenda is:

Request to appoint member of Council to serve as City's representative on the Review Committees, to act as Chair for the same for consideration of comments to proposed Project Plans for Tax Increment Financing Districts No. 3 and No. 4. Said Chair to submit 5 names of Bixby residents, one of whom to be a business owner, to the Review Committee for selection of 3 to serve on Review Committee.

Presented by: Jared Cottle
Others that spoke: Steve Oakley

This item was brought before council to appoint a member of Council to serve as City's representative on the Review Committee for the proposed Tax Increment Financing Districts No. 3 and No. 4.

Discussion continued.

Mayor Guthrie asked for a motion on item #3. Vice Mayor Blair nominated Councilor Girard to be the City's representative on the Review Committees, seconded by Mayor Guthrie. The vote was taken with the following results:

Carried 4-0
Yes: Blair, Guthrie, Girard, Founds
No: None.

Councilor Girard left the council chambers at 6:29 p.m.

Mayor Guthrie said on Item #4 on the Regular Agenda is:

Second Reading on Ordinance Number 2372, TEP Engineering and Planning, Inc., Cox Nursing Facility, Specific Use Permit (BXSUP-21.03) and for Preliminary and Final Plats (BXPT-21.15). General Location: East of the SE/c of South Memorial Drive and East 126th Street South, Bixby, Oklahoma.

Presented by: Carolyn Back

Mayor Guthrie asked for a motion on item #4. Councilor Founds made motion to approve, seconded by Mayor Guthrie. The vote was taken with the following results:

Carried 2-1

Yes: Founds, Guthrie
No: Blair

Council Girard entered back in the council chambers at 6:31 p.m.

Mayor Guthrie said on Item #5 on the Regular Agenda is:

Discussion and possible action on Ordinance Number 2382, Select Design – Ryan McCarty, Restaurants at Boardwalk, Rezone (BXZO-21.21) and Planned Unit Development (BXPUD-21.13). General Location: 8210 and 8218 East 121st Street South, Bixby, Oklahoma.

Presented by: Carolyn Back
Others that spoke: Ryan McCartney

This item was brought before council for a Rezone and Planned Unit Development for property located at 8210 and 8218 East 121st Street South. Development Services Director Carolyn Back gave council some background information with the speaker Ryan McCartney available for any questions or concerns.

Discussion continued.

Mayor Guthrie asked for a motion on item #5. Councilor Founds made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 4-0
Yes: Founds, Blair, Girard, Guthrie
No: None

Mayor Guthrie said on Item #6 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2382 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

Mayor Guthrie asked for a motion on item #6. Mayor Guthrie made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 4-0
Yes: Guthrie, Founds, Girard, Blair
No: None

Mayor Guthrie said on Item #7 on the Regular Agenda is:

City Managers Report.

Presented by: Jared Cottle

- Three officers are at Cleet training for 14 weeks
- Equipment for Public Safety for the mobile phones work for a rescues at the Bixhoma Lake this weekend.
- Fire Department has additional training for 8 full time employees and 6 volunteer for EMT personnel.
- Will be kicking off designs for the Fire Department and BPWA maintenance buildings soon.
- 121st & Mingo 6 month project
- Wastewater treatment plant is running water into the plant and working on equipment testing.

Mayor Guthrie said on Item #8 on the Regular Agenda is:

New Business

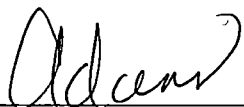
There being none.

Adjournment at 6:52 p.m.



Mayor





City Clerk

City of Bixby BPWA Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008
January 10, 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on January 7th on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:52 p.m.

All members were present.

Members Present

**Guthrie
Blair
Girard
Founds**

Staff Present

**Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, Finance Dir.
Bea Aamodt, PW Director
Carolyn Back, Dev. Serv. Dir.
Todd Blish, Police Chief
Yvonne Adams, City Clerk**

Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 12/13/21.

Mayor Guthrie asked for a motion on the BPWA Consent. Vice Mayor Blair made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Founds, Girard, Guthrie

No: None.

Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:

New Business

Adjournment was called at 6:53 p.m.



MAYOR



Joseph Adam