



City of Bixby Bixby Public Works Authority Meeting Agenda

Monday, August 8, 2022

Immediately Following the
City Council Meeting

City Hall Municipal Building
116 W. Needles Ave., Bixby,
OK 74008

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Chairman

Roll Call

Shannon Duran, City Clerk

Consent Agenda

Secretary's Report

Consider and Approve:

- 1) Minutes for Bixby Public Works Authority regular meeting 07/25/22.
- 2) Discuss and/or approve emergency replacement of the transformer at the North Lagoon disinfection building; cost \$5,221.50.
- 3) Discuss and/or approve emergency electrical components and labor for Mobile Booster Station for \$13,873.00.
- 4) Discuss and/or approve emergency labor for installation of Mobile Booster Stations for \$21,094.00.
- 5) Discuss and/or approve emergency Portable Laundry Facilities for \$17,935.00 in the Lake Bixhoma Estates neighborhood.
- 6) Discuss and/or approve emergency Portable Restroom Facilities for \$33,330.00 in the Lake Bixhoma Estates neighborhood.
- 7) Discuss and/or approve emergency Portable Shower Facilities for \$18,400.00 in the Lake Bixhoma Estates neighborhood.

- 8) Discuss and/or approve various emergency services provided during the water outage at Lake Bixhoma Estates neighborhood.

Regular Agenda

- 1) New Business
In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

- 2) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of August 5, 2022, on or before 6:00 p.m., at City Hall, 116 W. Needles Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, “disturb, interfere or disrupt” means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require a special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or approve emergency replacement of the transformer at the North Lagoon disinfection building; cost \$5,221.50

INITIATOR: Bea Aamodt

STAFF INFORMATION SOURCE: Heath Wright

BACKGROUND: Transformer at the North Lagoon disinfection building failed. EMC Electrical was called in to replace the transformer.

EXHIBITS: None

KEY ISSUE: Infrastructure Maintenance

COUNCIL ACTION: Approve or deny

RECOMMENDATION: Approve payment for emergency repair

ITEM NO: _____

MEETING DATE: 8-8-2022

MEETING: BPWA

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or approve emergency electrical components and labor for Mobile Booster Station for \$13,873.00

INITIATOR: Bea Aamodt

STAFF INFORMATION SOURCE: Jon Brown

BACKGROUND: Rockey Electric has been involved in the past installation of the Mingo Booster Stations, as well as the pumps at the Water Tower. When the emergency with the Mobile Booster Station was identified, Rockey Electric was contacted due to their knowledge of our system and familiarity with VFD's used to operate the booster pumps.

EXHIBITS: None

KEY ISSUE: Infrastructure Maintenance

COUNCIL ACTION: Approve or deny

RECOMMENDATION: Approve payment for emergency services.

ITEM NO: _____

MEETING DATE: 8/08/2022

MEETING: BPWA

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or approve emergency labor for installation of Mobile Booster Stations for \$21,094.00

INITIATOR: Bea Aamodt

STAFF INFORMATION SOURCE: Jon Brown

BACKGROUND: Envision Civil Contractors was contracted on two occasions during the water outage on Bixhoma Hill. They were tasked with the installation of 12” and 2” valves in order to utilize a temporary 2” pump. We received an invoice for \$4,219.00 for parts and labor. We also contracted Envision Civil to make all of the waterline connections to the Mobile Booster Station – labor and equipment for this installation is \$16,875.00

EXHIBITS: None

KEY ISSUE: Infrastructure Maintenance

COUNCIL ACTION: Approve or deny

RECOMMENDATION: Approve payment for emergency services.

ITEM NO: _____

MEETING DATE: 8/08/2022

MEETING: BPWA

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or approve emergency Portable Laundry Facilities for \$17,935.00 in the Lake Bixhoma Estates neighborhood.

INITIATOR: Bea Aamodt

STAFF INFORMATION SOURCE: Jon Brown

BACKGROUND: Portable Laundry Facilities were provided by BPM Services. An 8 unit laundry facility was onsite from 7/24/22 thru 7/30/22.

EXHIBITS: None

KEY ISSUE: Infrastructure Maintenance

COUNCIL ACTION: Approve or deny

RECOMMENDATION: Approve payment for emergency services.

ITEM NO: _____

MEETING DATE: 8/08/2022

MEETING: BPWA

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or approve emergency Portable Restroom Facilities for \$33,330.00 in the Lake Bixhoma Estates neighborhood.

INITIATOR: Bea Aamodt

STAFF INFORMATION SOURCE: Jon Brown

BACKGROUND: Portable Restroom Facilities were provided by At Your Service, located in Owasso Oklahoma. A total of four 4 stall units were onsite from 7/16/22 thru 7/29/22.

EXHIBITS: None

KEY ISSUE: Infrastructure Maintenance

COUNCIL ACTION: Approve or deny

RECOMMENDATION: Approve payment for emergency services.

ITEM NO: _____

MEETING DATE: 8/08/2022

MEETING: BPWA

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or approve emergency Portable Shower Facilities for \$18,400.00 in the Lake Bixhoma Estates neighborhood.

INITIATOR: Bea Aamodt

STAFF INFORMATION SOURCE: Jon Brown

BACKGROUND: Portable Shower Facilities were provided by AllSource, LLC, located in Georgetown Kentucky. An 8 stall unit was onsite from 7/23/22 thru 7/30/22.

EXHIBITS: None

KEY ISSUE: Infrastructure Maintenance

COUNCIL ACTION: Approve or deny

RECOMMENDATION: Approve payment for emergency services.

ITEM NO: _____

MEETING DATE: 8/08/2022

MEETING: BPWA

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or approve various emergency services provided during the water outage at Lake Bixhoma Estates neighborhood.

INITIATOR: Bea Aamodt

STAFF INFORMATION SOURCE: Jon Brown

BACKGROUND: Multiple vendors were utilized to provide a wide array of parts and services during the water outage on Bixhoma Hill.

- Engineered Fluid, Inc. - \$5,488.87
- Ameriflex Hose & Accessories - \$1,231.75
- Cherokee Hose - \$363.34
- KIMS International - \$284.34
- Sutherland - \$47.90
- Dunn Right Cleaning - \$1,400.00
- BA Hitch & Trailer - \$405.60
- Catoosa Wrecker - \$330.00
- Mobile Missions Network - \$1,800.00

EXHIBITS: None

KEY ISSUE: Infrastructure Maintenance

COUNCIL ACTION: Approve or deny

RECOMMENDATION: Approve payment for emergency services.

ITEM NO: _____

MEETING DATE: 8/08/2022

MEETING: BPWA